

## **MORGAN COUNTY COMMISSIONERS RIECKER BUILDING**

The Board of Morgan County Commissioners met in their offices Monday, July 13, 2015.

The meeting was called to order at 8:30am with the pledge of allegiance to the flag.  
The minutes of July 6, 2015 were read and approved.

Tim Vanhorn, President  
Adam Shriver, Vice-President  
Mike Reed, Member

**15-254-** Motion by Mr. Shiver and seconded by Mr. Reed to approve the minutes of July 6, 2015.  
**Mr. Vanhorn yea, Mr. Shriver yea Mr. Reed yea, Motion Carried**

-Last Wednesday, July 8, 2015 Sheila Welch, Commissioner's Clerk attended a class at OUZ-University. The class concentrated on The Sunshine Law. Topics that were discussed throughout the class were training, policy and compliance, public records act overview, how to comply with public records requests, records retention and open meetings act. Mrs. Welch found the class to be very helpful in understanding the system of public records work.

### ***Peggy Barnes, Recorder***

-Had a couple of inquiries concerning the new public records policy that was recently implemented into the Morgan County Personnel Policy and Procedure Manual. \*No action taken.

### ***Vicki Quesinberry, JFS***

-Submitted bills  
-The commissioners discussed with Ms. Quesinberry how they are considering regulating the parking spaces due to reaching a compromise with Mr. Oliver, Business Owner. \*No action taken.

### ***Quincy Robe, Historical Society***

-Mr. Robe, a trustee of the Morgan County Historical Society, asked permission from the commissioners to have access to their elevator yearly inspection and maintenance cost contract. \*Access was granted.

### ***Becky Thompson, Dog Warden***

-Submitted Report (filed)

### ***Steve Hook, Engineer***

-Bid Openings

**15-255-** Motion by Mr. Shiver and seconded by Mr. Reed to table the hot mix bids.  
**Mr. Vanhorn yea, Mr. Shriver yea Mr. Reed yea, Motion Carried**

**15-256-** Motion by Mr. Reed and seconded by Mr. Shriver to table the motor paving bid.  
**Mr. Vanhorn yea, Mr. Shriver yea Mr. Reed yea, Motion Carried**

-The commissioners discussed the recycling situation among themselves in great length. Mr. Rob Reiter later joined the conversation. \*No action taken.

***Rob Reiter, Joint Solid Waste; Shannon Wells, Development Office***

-Mr. Reiter wanted to discuss with Mrs. Wells as well as the commissioners the idea of drawing up a contract with the commissioners for transit to handle the recycling issue. Mrs. Wells had questions for Mr. Reiter but was under the impression the situation would be feasible. She will be doing some investigating with ODOT ensure this arrangement would be something transit would be able to enter into. \*No action taken.

***David Bailey, 911***

-Mr. Bailey noted to the commissioners that an unspecified county would like to become a part of Next Generation 911. A letter was to the commissioners to explain the circumstances. \*No action taken.

***Shannon Wells, Development Office***

-Currently have \$109,209 in RLF  
-Applied for the Court Grant, however did not receive any funds.

***Terry Robinson, EPA***

-Discussed the grants he is applying for \*No action taken

***Mark Howdyshell, Prosecutor***

-Discussed the misleading language of the Health Department Levy. \*No action taken.

**15-257-** Motion by Mr. Shiver and seconded by Mr. Reed to award the remodeling in Treasurer's Office (ADA Assessable) to Littlefield in the amount \$16,000.00.

**Mr. Vanhorn yea, Mr. Shriver yea Mr. Reed yea, Motion Carried**

-The 2015 Morgan County Master Gardener's Garden Tour is set for July 19, 2015 from 1:00-4:00pm. The gardens that will be featured on this tour are as follows:

- ❖ Mark Dille
- ❖ Brian McKee
- ❖ Stanley Mayle
- ❖ Connie Morgan
- ❖ Galen Finley--includes the garden and house
- ❖ The Evelyn True Button House Garden
- ❖ The Community Garden and the First Presbyterian Church

-Refreshments and plant sale at the Button House. Tickets are on sale for \$5.00 at The Extension Office, from any Master Gardener or Ginny's Flower Shoppe. For more information please call 740-962-4854.

***Jeff Babcock, Network Administrator; Gary Woodward, Auditor***

Morgan County's IT Director took the Sunshine Law training class offered in Zanesville on 8 July 2015. The class provided some good information about the retention of records, specifically, electronic records, and the need to keep the Records Retention Schedules up to date. After some searching, it would appear that the county needs to add a line for transient records to the Records Retention Schedules; that is, records that are only used as notes, reminders, or any other document/electronic communication that only conveys information of temporary administrative value.

No computer equipment was damaged during the weekend flood.

There is a rather serious Adobe Flash and Java vulnerability that was just recently discovered. IT Director will go around and make sure all computers have Flash and Java updated. This might explain the web-based infections that have been cropping up over the past month in spite of the presence of anti-virus software on the infected computers.

The Recorder's office managed to get some newer computers to replace their old Windows XP machines. When they arrive, the IT Director will install the new machines and set up a work area in the Recorder's upstairs office. This will get two outdated Windows XP workstations off the network.

**15-258-** Motion by Mr. Reed and seconded by Mr. Shriver to approve the following transfers:

From:	To:	Amt:
Insurance 023-2015-5365	Salary, Probation 023-2015-5102.00	\$6622.86
Insurance 023-2015-5365	Monitoring, Serv. 023-2015-5301.00	\$364.37
Insurance 023-2015-5365	Secure Det. 023-2015-5302.00	\$1100.00
Insurance 023-2015-5365	Rest. & Comm. Serv. 023-2015-5306.00	\$906.03
Insurance 023-2015-5365	Travel Misc. 023-2015-5307.00	\$708.10
Insurance 023-2015-5365	Drug Test 023-2015-5308.00	\$19.00
Insurance 023-2015-5365	PERS Admin 023-2015-5367-00	\$62.39
Insurance 023-2015-5365	PERS Prob. 023-2015-5367-00	\$919.67
Insurance 023-2015-5365	Med. Admin. 023-2015-5368.00	\$98.58

Deappropriate \$602.33-Insurance-023-2015-5365  
 \$61.54-Med. PA 023-2015-5368.00  
 \$221.66-WC PA-023-2015-5369.00  
 \$221.00-WC-Prob 023-2015-5369.00

**Mr. Vanhorn yea, Mr. Shriver yea Mr. Reed yea, Motion Carried**

**15-259-** Motion by Mr. Shriver and seconded by Mr. Reed to approve the following transfers:

From:	To:	Amt:
W.C 052-2015-5369.00	PERS 052-2015-5367.00	\$6.07
W.C 052-2015-5369.00	Med. 052-2015-5368.00	\$19.59
Salary 052-2015-5102.00	Gen. Operat. 052-2015-5303.00	\$174.04

Deappropriate

\$2960.00 Salary 052-2015-5102.00  
 \$376.22 Gen. Op. 052-2015-5303.00  
 \$2505.00 Equip. 052-2015-5304.00  
 \$50.00 Drug Alcohol 052-2015-5305.00  
 \$50.00 Outpatient 052-2015-5306.00  
 \$50.00 Staff Training 052-2015-5307.00  
 \$50.00 Electronic/GPS 052-2015-5308.00  
 \$50.00 Res. Treat. 052-2015-5309.00  
 \$157.12 WC 052-2015-5370.00  
 \$7500.00 Ins. 052-2015-5370.00

**Vanhorn yea, Mr. Shriver yea Mr. Reed yea, Motion Carried**

**15-260-** Motion by Mr. Reed and seconded by Mr. Shriver to approve the following transfers:

From:	To:	Amt:
Debt Pmt. 274-0274-5310.00	Contract Services 274-0274-5306.00	\$20,000.00
Repairs 274-0274-5305-00	Contract Services 274-0274-5306.00	\$143.02

**Vanhorn yea, Mr. Shriver yea Mr. Reed yea, Motion Carried**

**15-261-** Motion by Mr. Shriver and seconded by Mr. Reed to request for FY2016, 1/2 year, for the SMART Ohio Grant. The following budget items are requested:

Salary	\$11,500.00
General Operating Exp.	\$3,214.50
Equip.	\$3,214.50
Drug/alcohol Testing	\$1,000.00
Outpatient Treatment/Counseling	\$500.00
Staff Training/Development	\$500.00
Electronic Monitoring &GPS	\$500.00
Residential Treatment	\$500.00
PERS-County Portion	\$1,500.00
Medicare-County Portion	\$200.00
Worker's Comp.	\$400.00
Insurance	\$0
	<u>\$23,029.00</u>

**Vanhorn yea, Mr. Shriver yea Mr. Reed yea, Motion Carried**

**15-262-** Motion by Mr. Reed and seconded by Mr. Shriver to establish a new expense and receipt line items in the 068-2016 fund:

Salaries	068-2016-5102-00	\$18000.00
Supplies	068-2016-5303.00	\$ 0
Equipment	068-2016-5304.00	\$ 0
PERS	068-2016-5367.00	\$ 2449.00
Medicare	068-2016-5368.00	\$ 261.00
Worker's Comp.	068-2016-5369.00	\$ 0
Travel	068-2016-5307.00	\$ 150.00
Advertising	068-2016-5308.00	\$ 0
Other Exp.	068-2016-5309.00	\$ 1000.00
Contract Serv.	068-2016-5306.00	<u>\$ 3100.00</u>
		\$24960.00

**Vanhorn yea, Mr. Shriver yea Mr. Reed yea, Motion Carried**

**15-263-** Motion by Mr. Shriver and seconded by Mr. Reed to approve payment of bills. \*See attached  
**Mr. Vanhorn yea, Mr. Shriver yea Mr. Reed yea, Motion Carried**

**15-264-** Motion by Mr. Shriver and seconded by Mr. Reed to adjourn the commissioners meeting at 4:00pm.  
**Mr. Vanhorn yea, Mr. Shriver yea Mr. Reed yea, Motion Carried**

**Tim Vanhorn, President**

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**Adam Shriver, Vice-President**

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**Mike Reed, Member**

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**Sheila Welch, Clerk**

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