

MORGAN COUNTY COMMISSIONERS RIECKER BUILDING

The Board of Morgan County Commissioners met in their offices Monday, January 19, 2016.

The meeting was called to order at 8:30am with the pledge of allegiance to the flag.
The minutes of January 11, 2016 were read and approved.

Mike Reed, President
Adam Shriver, Vice-President
Tim Vanhorn, Member

16-038- Motion by Mr. Shriver and seconded by Mr. Vanhorn to approve the minutes of January 11, 2015.
Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

Vicki Quesinberry, Job and Family Services

Ms. Quesinberry discussed with the commissioners the 2015 Children's Services Levy summary. The revenue from the levy totaled \$140,464.50. The expenditures for placement cost of the levy totaled \$120,653.74.

Travel Requests

Kari Schaad to training:

1-20-16 "Required Core Curriculum for Supervisors" Columbus, Ohio

1-21-16 "Required Core Curriculum for Supervisors" Columbus, Ohio

2-17-16 "Required Core Curriculum for Supervisors" Columbus, Ohio

2-18-16 "Required Core Curriculum for Supervisors" Columbus, Ohio

Dee Vandine received official notice that RC-2, Records Retention Schedule has been approved for the Commissioners.

16-039- Motion by Mr. Vanhorn and seconded by Mr. Shriver to grant to the Director of Morgan County Department of Job and Family Services, the authority to approve the transfer of money from the PA Fund to the CSEA Fund through December 31, 2016.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

16-040- Motion by Mr. Shriver and seconded by Mr. Vanhorn to grant to the Director of Morgan County Department of Job and Family Services, the authority to approve the transfer of money from the PA Fund to the PCSA Fund through December 31, 2016.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

Pam Montgomery, OSU Extension

Agriculture and Natural Resources

Chris Penrose

- He has been planning for upcoming winter programs here in the county including Master Gardner training which begins February 18; the Ohio Beef School, January 19th; February 9th and 16th, Pesticide Recertification, February 1st; Beef Banquet, February 9th; pesticide training for new applicators, February 24th; and Fertilizer Applicator Certification Training, March 1st; for more information or a reservation, call the Extension office at 740-962-4854.

- Weekly articles have been published in the *Morgan County Herald*, the Ohio Cattleman's magazine, and an article on frost seeding submitted to the Ohio Farmer's magazine.

Amy Grove

- Amy Grove has been marketing the 2016 Master Gardner class scheduled to begin February 18th. Chris and Amy are still looking for folks who might be interested in becoming Master Gardner volunteers.

Community Development

Amy Grove

- The CVB is organizing for 2016 and will hold its first board meeting of the year on January 26th. The first travel event of the season is the AAA Great Adventures Travel Show held at the convention center in Columbus on January 22nd, 23rd and 24th. Shayna will be attending all three days, Amy will be there at least one and we are sharing space with Ohio's Hill County Heritage Area and the Winding Road Project.
- Amy continues to work with Hill Country on the Winding Road Project as does Shayna. They will have several guided or self-guided tours in the guide book for 2016.
- Organizational meeting will be held within the next month for the 2016 Heritage Day.
- The Chamber of Commerce is beginning its membership drive and also partnering in the creation of a county services/relocation guide. This will feature information on local schools, churches, area businesses, social services, government services, utility companies, internet providers, ect.

Family and Consumer Sciences

- Schedule for Successful Co-Parenting Program 2016 has been finalized and sent to the Morgan County Probate Court. First program for 2016 is scheduled for February 29th from 6:30-9:00pm. Individuals interested can call the Extension office at 740-962-4854 to register.

Supplemental Nutrition Assistant Program Education Report--SNAP Ed--Amy Kirkbride

- Continuing series with West Preschool classes
- Began series with Mrs. Young's 4th grade class at West
- Beginning a series with 3 classrooms at Play and Learn center in Malta
- Continuing series with PH group at Six County
- My Plate Food Drive at West Elementary January 19th-29th

4-H Youth Development

- Junior Leaders held their reorganization meeting for 2016 on Jan 4th.
- Camp Counselor trainings start January 26th.
- Junior Fair Board organizes for 2016 on tonight.
- CARTEENS organize for 2016 on January 26th and Morgan County Juvenile Court has the schedule for programs for 2016.
- The 2016 4-H Calendar and first newsletter for 2016 were mailed out the week of January 4th.
- Packets for potential new 4-H volunteers are ready and can be picked up at the Extension office or interested individuals can call the office to request a packet to be mailed to them. Trainings are in January and February so after January 30th it's too late to pick up a packet.
- The 4-H Committee organizes for 2016 on February 1st starting at 5:30pm.
- Amy Grove will start the Older Youth in training program on January 21st. The program is open to youth age 13 and focuses on leadership development with the planning of the Cloverbud Day Camp along with familiarizing them with other programs open to them as they continue through the 4-H program.
- Amy Grove will be interviewing 4-H teens on who applied for state or national 4-H camps or other leadership programs outside of Morgan County. The 4-H committee often offers scholarships to youth who are interested in the statewide opportunities. In recent years the committee has awarded over \$2000.00 in state program or citizenship camp scholarships.

Other

- Extension Advisory Committee first meeting for 2016 was January 11th starting at 7:00pm. The committee reviewed the role as committee members, the mission and vision for OSUS and proposed budget for 2016. Their next meeting is April 11th starting at 7:00pm.

* The commissioners discussed the bill from Washington/Morgan Community Action. The final bill for home delivered meals included the "bill out" for the remaining balance of \$10,000 Community Action requested for 2015. The commissioners agreed that beginning in 2016 there would be no guarantee of the \$10,000 request for 2016, instead the commissioners say they will pay \$3.00 per home delivered meal up to a maximum of \$10,000 per year for 2016 and into the future years.

Becky Thompson-Dog Warden

Submitted report-Filed

Terry Robison Morgan County EMA Director

Submitted Weekly Report

Mark Howdyshell, Prosecutor

Mr. Howdyshell addressed Stay N Play. He noted he would like the commissioners to go to the site to make sure they protect their collateral due to water damage.

Shannon Wells-Development Office

Submitted bills

Next Monday Mrs. Wells will be attending the RLF Grant Fund meeting. She will also be in attendance at the Village Council meeting which will take place tonight.

Linda Sheets, Senior Citizens

Discussed in length the policy of the home delivered meals.

16-041- Motion by Mr. Vanhorn and seconded by Mr. Shriver to approve the 2016 recognized county holiday colander for full time employees. Regular part-time employees will receive holiday pay if it the employee regular scheduled day is on the holiday.

| <u>Holiday</u> | <u>Date</u> |
|----------------------------|----------------------------|
| Retroactive New Year's Day | Friday January 1, 2016 |
| Martin Luther King Jr. Day | Monday January 18, 2016 |
| President's Day | Monday February 15, 2016 |
| Memorial Day | Monday May 30, 2016 |
| Independence Day | Monday July 4, 2016 |
| Labor Day | Monday September 5, 2016 |
| Columbus Day | Monday October 10, 2016 |
| Veterans' Day | Friday November 11, 2016 |
| Thanksgiving Day | Thursday November 24, 2016 |

Friday after Thanksgiving

Friday November 25, 2016

(1/2) Day PM) Christmas Eve

Friday December 23, 2016

Christmas Day

Monday December 26, 2016

Mr. Reed yea Mr. Shriver yea Mr. Vanhorn yea, Motion Carried

16-042- Motion by Mr. Shriver and seconded by Mr. Vanhorn to approve the following then and now resolution:

| | |
|------------------------|-----------|
| CAAO | \$2103.00 |
| Xerox | \$ 178.39 |
| M.C. Herald | \$ 100.00 |
| CCAO | \$5043.00 |
| Buckeye Hills RC&D | \$ 400.00 |
| Sanitary Linen | \$ 264.48 |
| McConnelsville Village | \$ 808.02 |
| First Communications | \$ 138.10 |
| MVG | \$ 356.05 |
| Apperson | \$ 226.61 |
| AP Technology | \$ 180.00 |
| Morgan County Engineer | \$ 106.37 |
| Fairfield Computer | \$ 150.00 |

Mr. Reed yea, Mr. Shriver yea, Mr. Vanhorn yea Motion Carried

Jeff Babcock, Network Administrator

Representatives from Business Communications Specialists (BCS) came to the Riecker Building to discuss the phone system and a transition to voice over IP (VOIP) phones. Morgan County's IT Director explained the need for newer features, such as mobile phone twinning, voice mail to e-mail, and video conferencing, the existing and planned network infrastructure, and the fiscal constraints and time frame for a complete conversion to a VOIP phone system. The IT Director also mentioned that since the time frame for conversion is 3 to 5 years, the county did not want to get locked into a single hardware provider. BCS recommended a system and will return with a working demo unit to showcase the features of the system.

Judge Favreau advised the IT Director that the Ohio Supreme Court released the documentation for their 2016 Technology Grants. There are many items on the list that will be of benefit to both the Common Pleas Court and the County Court. The main thing that both courts need are network infrastructure improvements. This will come in the form of new/additional network switches, new wiring, power-over-Ethernet injectors (to prepare for VOIP phones, camera systems, or wifi access points), and wifi access points. Both courts will also be able to utilize the grant for the purchase of enterprise-class antivirus software for all PCs in their offices. The grant may also be used for the purchase of additional/updated security systems and computers for the court offices.

The Commissioners answered several questions the IT Director had concerning the grant writing process and an agreement was reached on the best way to request funds for the various projects for the court offices.

Contractors came to the Riecker Building this past week to run fiber for a new VPN/Internet connection for the Board of Elections. Unfortunately, the conduit from the telephone closet to the basement wiring closet was full and the fiber had to be run above the drop-ceiling in the basement.

The new antivirus software, Avast! Business Security, was installed on one computer in the Prosecutor's office. The management console works as advertised. Unfortunately, something in the Avast! suite of programs is preventing Internet Explorer from accessing the web. Google Chrome and other web browsers are unaffected.

The IT Director will contact L.A. Emmert with regards to repairing a freon leak on the 75 ton roof top AC unit (RTU-1). It is cold enough now that having no AC for three days will not be a problem.

The IT Director will start tracking time spent at that Senior Citizens Center separately for billing purposes.

The IT Director will research and/or develop a class on social media etiquette and its impact in the workplace for county employees.

16-043- Motion by Mr. Shriver and seconded by Mr. Reed to approve payment of bills. *See attached

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea, Motion Carried

16-044- Motion by Mr. Reed and seconded by Mr. Shriver to adjourn the commissioners meeting at 4:00pm..

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea, Motion Carried

Mike Reed, President

Adam Shriver, Vice-President

Tim Vanhorn , Member

Sheila Welch, Clerk