

**MORGAN COUNTY COMMISSIONERS
RIECKER BUILDING**

The Board of Morgan County Commissioners met in their offices Monday, June 27, 2016.

The meeting was called to order at 8:30am with the pledge of allegiance to the flag.
The minutes of June 20, 2016 were read and approved.

Mike Reed, President
Adam Shriver, Absent
Tim Vanhorn, Member

16-241- Motion by Mr. Reed and seconded by Mr. Vanhorn to approve the minutes of June 20, 2016.
Mr. Reed yea, Mr. Shriver absent Mr. Vanhorn yea Motion Carried

Becky Thompson-Dog Warden

Submitted report-Filed

Steve Hook, Engineer

Mr. Hook informed the commissioners that the landfill would be mowed sometime between July 1-8 2016. Mr. Hook checked with the commissioners to see if any complaints had been made over the past week. The commissioners noted they did not have any over the past week.

Dan Favreau, Judge

Discussed making repairs within the courthouse. Mr. Favreau made the commissioners aware of water leakage within the clerk's office as well as the basement. In addition, one of the men's restrooms currently has wasps. The commissioner agreed to address these matters.

Grant came in last week for panic buttons throughout the courthouse as well as cameras.

Vicki Quesinberry, Job and Family Services

Back to School program is starting this week.

Children Service Workers

Water in basement.

Traci Baker, Development Office

Submitted bills

Mrs. Wells is attending transit training today in Marietta, Oh

John Wilt, EMA Director

EMA/OHS Report

- Continuing to prepare EMPG grant submission to reimbursement. This will close out this grant.
- Tabletop exercise went very well. We successfully demonstrated knowledge of 5 of the 13 required objectives. Noble County EMA Director facilitated the exercise which gave me the opportunity to observe the players from Morgan County as they worked through the scenario. It also gave me the opportunity to evaluate my scenario.
- Save A Lot extended us credit and provided a very nice meat/cheese tray for the participants.

- Working with CODE-Red to insure that we are getting the most value for money. Will be utilizing CODE-Red as a notification of emergencies.
- I did activate the EOC-Red in a monitor and assess status during the storms and through the tornado warning Thursday morning. I was in the EOC from 0200-0630 hours monitoring the radios, radar, email, ect.
- During the Thursday weather event i discovered a water leak in my office. There is a leak around or above the windows that was significant enough to soak everything on my desk and pool in the carpet. I have fans and a heater drying the carpet and will be investigating the leak further.
- Region 8 Homeland Security Program Grant meeting in Zanesville-Finalizing plans for grant submission which is due July 1st. Last meeting today is 11:00 at Guernsey County EMA.
- I have begun working in earnest to revise the 2006 Emergency Operations Plan for the County. This will involve working with all of the fire departments and jurisdictions throughout the County as well as our community partners.

Mark Howdyshell, Prosecutor

Mr. John Wells and Mr. Howdyshell went over to look at Stay n Play. There are many items inside of the building that could possibly be sold at auction. As a lean holder Mr. Howdyshell stating that selling items of value could help recoup the county's loss of the loan.

*A transit employee addressed the commissioners referring to PTO (paid time off). *No action Taken

Jeff Babcock, Network Administrator

The IT Director attended the Zanesville Chamber of Commerce Safety Council meeting on Wednesday, 22 June 2016. The speaker at this meeting was from the Bureau of Workman's Compensation (BWC). The speaker gave some statistics regarding Workman's Compensation and answered questions from those in attendance. Of note for Morgan County, the process for reporting payroll information to BWC will move to an online, web-based system next year. Companies will need to use this system to retain their "Go Green" status with BWC.

The Auditor's office asked the IT Director about a bill they had received for monitoring the security system at the Riecker Building.

The bill was from Mr. Donald Dixon with The Alliance Group. The Riecker Building's security system is monitored locally. This invoice will be investigated further and appropriate action will be taken.

The new servers that were built last week were installed in the network operations center (NOC) to reserve the rack space. Also, network partitioning firewalls were built and are being placed in their rack locations to ensure adequate space and cooling.

The storm on the morning of 23 June 2016 and subsequent AEP controlled outages caused the Riecker Building to lose several times. At opening of business on 23 June 2016, two of the three air conditioning units were down and displaying faults. After a manual reset, they were restored to operation. The county's file server lost a hard drive during the power outages and is currently running in degraded mode.

The storms on 23 June 2016 also caused water to come into the Riecker Building. The water came in the back door and flooded the entryway and parts of the foyer and Development office. The water leaked downstairs around the Development office's front door destroying ceiling tiles and several boxes of copier paper.

16-242- Motion by Mr. Reed and seconded by Mr. Vanhorn to approve this request to transfer \$502.00 from Equipment line item 001-0301-5304.00 to travel, line item 001-0301-5307.00 for travel to the SOS summer conference in Cleveland, Oh.

Mr. Reed yea, Mr. Shriver absent Mr. Vanhorn yea Motion Carried

16-243- Motion by Mr. Vanhorn and seconded by Mr. Reed to approve a supplemental appropriation to the above account to facilitate payment of county invoices in the amount of \$100,000.00.

Mr. Reed yea, Mr. Shriver absent Mr. Vanhorn yea Motion Carried

16-244- Motion by Mr. Reed and seconded by Mr. Vanhorn to do the following transfers:

Transfer \$10,000 from the 113-0113-5102-00 salary line item into 113-0113-5309-00 miscellaneous expense line.

Transfer \$15,000 from the 113-0113-5102-01 driver salary line into 113-0113-5309-00 miscellaneous expense line item.

Mr. Reed yea, Mr. Shriver absent Mr. Vanhorn yea Motion Carried

16-245- Motion by Mr. Vanhorn and seconded by Mr. Reed to approve the following transfers of funds between line item expense accounts:

| <i>FROM:</i> | <i>TO:</i> | <i>AMOUNT:</i> |
|-----------------------------------|---------------------------|-----------------------|
| Salary, Program Administration | Salary, Probation Officer | \$3100.00 |
| Restitution &Comm. Serv. | Salary, Probation Officer | \$2569.56 |
| Restitution &Comm. Serv. | Secure Detention | \$ 263.13 |
| Insurance | Secure Detention | \$1144.96 |
| Drug Testing Fees | Secure Detention | \$ 590.00 |
| Travel, Conference, Misc., Maint. | Secure Detention | \$1551.90 |
| PERS, Program Admin. | PERS, Probation Officer | \$ 92.43 |
| Medicare, Program Admin. | Worker's Comp., P.A. | \$ 38.25 |
| PERS, Program Admin. | Worker's Comp., P.O. | \$ 38.25 |

Mr. Reed yea, Mr. Shriver absent Mr. Vanhorn yea Motion Carried

16-246- Motion by Mr. Reed and seconded by Mr. Vanhorn to approve request transfer of funds as follows:

FROM: Tile-Supplies 037-0037-5303.00

TO: Tile-Travel 037-0037-5307.00 \$350.00

Mr. Reed yea, Mr. Shriver absent Mr. Vanhorn yea Motion Carried

16-247- Motion by Mr. Vanhorn and seconded by Mr. Reed to approve the following transfer in order to facilitate Agency business:

FROM: Other Expenses, Code: 009-0009-5309.00 Purchase Order 16-23271

TO: Travel Code 009-0009-5307.00, Purchase Order 16-23268

TRANSFER AMOUNT: \$500.00

Mr. Reed yea, Mr. Shriver absent Mr. Vanhorn yea Motion Carried

16-248- Motion by Mr. Reed and seconded by Mr. Vanhorn to establish a new line item for the 099 Grant Administration Fund.

AEP LEAP Grant- 099-0099-4004-00

Mr. Reed yea, Mr. Shriver absent Mr. Vanhorn yea Motion Carried

16-249- Motion by Mr. Shriver and seconded by Mr. Vanhorn to approve payment of bills. *See attached*

Mr. Reed yea, Mr. Shriver absent Mr. Vanhorn yea, Motion Carried

16-250- Motion by Mr. Shriver and seconded by Mr. Vanhorn to adjourn the commissioner's meeting at 4:00pm

Mr. Reed yea, Mr. Shriver absent Mr. Vanhorn yea, Motion Carried

Mike Reed, President

Adam Shriver, Vice-President

Tim Vanhorn , Member

Sheila Welch, Clerk
