

**MORGAN COUNTY COMMISSIONERS  
RIECKER BUILDING**

The Board of Morgan County Commissioners met in their offices Tuesday October 17, 2016.

The meeting was called to order at 8:30am with the pledge of allegiance to the flag.  
The minutes of October 11, 2016 were read and approved.

Mike Reed, President  
Adam Shriver, Vice President  
Tim Vanhorn, Member

**16-420-** Motion by Mr. Shriver and seconded by Mr. Reed to approve the minutes of October 11, 2016.  
**Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried**

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***Randy Cochrane and Debbie Wilson, MVHC and Village Fitness***

- \* MVHC Opened nine years ago and serves 2,000 individuals a month.
- \*Works highly with obesity, problems, blood pressure, cholesterol and diabetes. Holds classes (12 week program) to help with weight loss, relaxation, and to assist with lifestyle changes. The program is very high attended.
- \*Mr. Reed questioned whether or not it would be possible to partner MVHC and Village Fitness with Medical Mutual to create and offer a Health and Wellness fitness program for county employees. It was noted by MVHC and Village Fitness that Mr. Reed's thought would be possible as well as productive.

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***Vicki Quesinberry, Job and Family Services***

- \*Submitted bills
- \*COG (Council of Government) meeting at Lori's in Caldwell on October 24, 2016 at 12:00pm.
- \*Mandated Share for State Fiscal Year 2017 is \$41,403.00 Bill for October 2016 \$3,450.25
- \*Discussion on security system for JFS

**LEAVE REQUESTS**

Cindy Kuntz and Dee Vandine to Dublin, Ohio on October 17 and 18th for training.

**SUPPLEMENTAL APPROPRIATION**

**16-421-** Motion by Mr. Reed and seconded by Mr. Shriver to approve the following:

<b>Account</b>	<b>Code</b>	<b>Current</b>		<b>Total</b>
		<b>Budget</b>	<b>Additions</b>	
WIA Adult	349-0349-5301.00	\$67,557.77	\$19,000.00	\$86,557.77
WIA Youth	349-0349-5302.00	\$38,000.00	\$10,000.00	\$48,000.00
WIA DWorker	349-0349-5303.00	\$62,000.00	\$19,886.00	\$81,886.00
		<b>\$167,557.77</b>	<b>\$48,886.00</b>	<b>\$216,443.77</b>

**Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried**

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***Amy Grove, OSU Extension***

Chris Penrose

- grazing presentation at the Farm Science Review
- spoke at the regional Forage school and the Eastern Agriculture Research Station 50th Anniversary program in Belle Valley,
- conducted several farm visits, spoke at West Elementary Career Day,
- had articles in Farm and Dairy, Ohio Cattleman's and Progressive Forage Grower magazines,
- weekly articles in the Morgan County Herald

Amy Kirkbride

- Continues with presentations at all the elementary schools, grades pre-K, K-2nd and adding 4th.
- Presentation at West Elementary Career Day

Pam Montgomery

- Presented at NEA4-H conference in New Orleans-CARTEENS Program
- Co-Parenting class
- 4-H Calendar planning
- Meeting with various 4-H older youth groups: Junior Leaders, CarTeens, Fashion Board, Junior and Senior Fair Boards

Amy Grove

- Two Master Gardner field trips-Franklin Park Conservatory and Burr Oak State Park. Next class 2018.
- Presented at West Elementary Career Day
- Worked on Morgan County Heritage Day event with the CVB (Convention and Visitor's Bureau)
- Working with Monroe County on forming a CVB
- 4-H calendar planning
- Working with Opera House board on the 125th anniversary celebration planned for 2017

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***John Wilt, EMA Director***

- Continuing Review and Revision on County EOP continues.
- EMPG reimbursement documentation completed for State. Received notification from Stat that \$2,342.24 was not eligible for reimbursement. The majority of this was due to not following procurement procedures. This was for Code Red- a contract was entered into by one of my predecessors in 2015 without utilizing competitive bidding which is required for any reimbursable expense in excess of \$3,500.00. The other major expense was for insurance, which is eligible for reimbursement, but not until after the end of the year as it is billed yearly. In the future, for cash flow purposes, the Commission could bill EMA (Emergency Management Agency) on a quarterly basis and reimbursement could be sought each quarter. I am attempting to rectify the issue with the Code Red contract situation and actively exploring a cheaper, more effective alternative for when the current contract expires in February of 2017.
- LEPC approved the new HAZMAT Annex via electronic vote. Plan was submitted to SERC for approval.

- Attended the required EMA Director's Conference held at the State Fire Academy on Wednesday, 10/12/16. In conjunction with this, also attended the EMAO meeting on 10/12/16, and the LEPC Conference on 10/13/16. All meetings were informative and I am pleased that the LEPC was recognized for being compliant for all SERC requirements regarding financial filings and meeting requirements.

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***Terry McGrew, Health Department***

Wanted to show appreciation for all the maintenance and IT work that has been completed recently at the Health Department.

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***Jim Greer, Steve Fate, Melinda Brown, Ben Stoffer, Jeff Fleming: Medical Mutual & Katy Chapin, Deputy Auditor & Steve Hook, Engineer***

Gave an update dealing with the renewal for county health insurance. This collective group went over many facts and figures for medical and drug expenses. The renewal rate that Medical Mutual brought to the table was 7.18% for 2017. Although this rate is better than last year, the commissioners expressed they would not be doing their job if they didn't try and get the rate even lower. Medical Mutual did say they would go back to their underwriters and see if they could do any better. Medical Mutual promised to stay in touch with the commissioners.

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***Jerri Dahler, Title Abstractor Mark Howdyshell, Prosecutor***

Ms. Dahler is interested in the deed restrictions on Morgan County's Landfill in order for possible new ownership. Mr. Howdyshell noted he would do some investigating to see what deed restrictions are in existence. The property is potentially in play for ownership. Mr. Howdyshell agreed to work with the EPA attorney on this matter.

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***Mark Howdyshell, Prosecutor***

The commissioners discussed with Mr. Howdyshell the possibility of introducing the a HSA (Health Savings Account) to newly hired county employees in lieu of the PPO policies.

. Mr. Howdyshell said this could be done.

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***Shannon Wells, Development Office***

-Discussed a Transit employee's future employment. Disciplinary action steps were talked about. A job description was brought up regarding the duties of this individual. Discussed issues have occurred throughout the year and the commissioners feel an performance evaluation is in order.

-Heritage Day was a huge success! There was high attendance in addition to many vendors. The only suggested change is that next year the square will be blocked off to make the event safer for children.

- Mrs. Wells will be attending a Drug and Alcohol audit Wednesday along with John Sampson and Traci Baker.

-Mr. Sampson will be attending ODOT (Ohio Department of Transportation) roundtable in Chillicothe on Thursday.

-EPA (Environmental Protection Agency) Recycling Grant is due in February of 2017 for 2017-2018 fiscal year.

-Mr. Dwayne King wanted to take two trailers purchased by FEMA Grant on Route 60 to his personal property and use them for storage, instead of demolishing them as part of the project. However, his idea was rejected by FEMA (Federal Emergency Management Agency)

Trailers will be bid now.

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***Carl Raines, CIC Board***

\* The commissioner's discussed Mrs. Well's duties for the CIC with Mr. Raines. The commissioners want to make sure lines don't get blurred for Mr. Raines in thinking Mrs. Wells works for the CIC although she often works with the CIC.

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***Becky Thompson-Dog Warden***

Submitted report-Filed

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\*A new local business has opened this past weekend...Healthy on the Square. This fresh business has a variety of healthy delicious shakes. They are located on 8th E. Main Street in McConnelsville. Their hours are Mon-Fri 8:00am-4:00pm, Sat. 7:30am-5:00pm Closed on Sundays.

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***Jeff Babcock, Network Administrator***

The Morgan County Commissioners' Office Safety Committee held its monthly meeting on 14 October 2016. The Committee discussed the September Zanesville-Muskingum County Chamber Safety Council meeting. The topic of September's Safety Council meeting was fire safety in the workplace. Several items were of note for Morgan County, such as ensuring that fire extinguishers are being checked monthly, ensuring that fire exit routes are posted, and making sure that personal space heaters have tip-over shut-off switches and are plugged in directly to a wall outlet (not a power strip).

The Safety Committee had a couple of questions from last months action items. First had to do with covering the holes in the front porch area of the Courthouse. The Commissioners have a plan in place to cover the front porch with an epoxy that looks and feels like concrete. While repairing the Courthouse, the Safety Committee wanted to know if it would be possible to fix the tile on the front porch of the Sheriff's office as well. The Commissioners agreed that there should be sufficient material to fix both buildings and that county personnel could perform the prep work on the Sheriff's office.

The Commissioners relayed to the Safety Committee that the cleanup in the Courthouse attic should be start soon. The contracting company was advanced money for renting the necessary refuse equipment. However, it was requested that the company not perform any cleanup work during the weekend of McConnelsville's Heritage Day celebration.

The Commissioners also mentioned that they had asked Riecker Building maintenance personnel to start looking into replacing the exterior lights of the building with newer LED lights. The new lights can be purchased as part of a "going green" initiative with AEP where AEP will assist with up to 65% of the cost of the conversion to LED lights.

Though it may seem like a small matter, the IT Director tested several remote access applications for use on the County's network. When County employees take extended absences or are away on training, they occasionally like to check in at work. The IT Director will make sure that all remote access applications used by County employees meet the necessary security and legal requirements.

The Morgan County Health Department received three new scanners for their recently installed computers. Prior to the installation of the new desktop scanners, scanning documents was an onerous activity that required many unnecessary steps and wasted time. Now, scanning documents is quick and does not hinder the workflow process

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**TRANSFERS AND SUPPLEMENTAL APROPRIATIONS**

**16-422-** Motion by Mr. Reed and seconded by Mr. Shriver to approve a transfer of \$1500.00 from sheriff's concealed handgun,\$3500.00 other expenses #031-0031-5309.00 and\$2500.00 from sheriffs concealed repair #031-0031-5305.00 and \$6000.00 #23348 concealed handgun payments to BCII #001-0301-5311.00.

**Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea, Motion Carried**

**16-423-** - Motion by Mr. Shriver and seconded by Mr. Reed to approve a supplemental appropriation in the amt. of \$98.89 into 313-0313-5367.00 (Escrow PERS). Please transfer \$4.50 into 313-0313-5369.00 (Escrow worker's comp.).

**Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea, Motion Carried**

**16-424-** Motion by Mr. Reed and seconded by Mr. Shriver to approve a transfer of \$299.63 from 060-0060-5309.00 (Dretac and other expenses)into 060-00605367.00 treasurer dretac PERS. Please transfer \$21.50 out of 060-0060-5369.00 (dretac other expenses) into 060-0060-6369.00 (dretac worker's comp.).

**Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea, Motion Carried**

**16-425-** - Motion by Mr. Shriver and seconded by Mr. Reed to approve a supplemental appropriation in the amt. of \$2316.46 from dretac overage from 2015 put into 060-0060-5309.00 dretac other expenses.

**Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea, Motion Carried**

**16-426-** Motion by Mr. Reed and seconded by Mr. Shriver to approve a transfer of \$627.37 from 001-0103-5369.00 (worker's comp) into 001-0103-5102.00 (employee's salary).

**Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea, Motion Carried**

**16-427-** - Motion by Mr. Shriver and seconded by Mr. Reed to approve a supplemental appropriations for fund 099 grant administration fund:

099-0099-5306.00	\$6000.00
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**Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea, Motion Carried**

**16-428-** Motion by Mr. Shriver and seconded by Mr. Reed to approve a supplemental appropriations for fund 085 revolving loan fund:

other expenses	085-0085-5309.00	\$12000.00
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**Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea, Motion Carried**

**16-429 -** Motion by Mr. Shriver and seconded by Mr. Reed to approve a supplemental appropriation in the amt. of \$100,000.00 from the gas and motor vehicle fund.  
Please place the full amt. in materials (k-12) 004-0004-5330.00.

**Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea, Motion Carried**

**16--418** Motion by Mr. Shriver and seconded by Mr. Vanhorn to approve payment of bills. \*See attached\*  
**Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea, Motion Carried**

**16-419-** Motion by Mr. Shriver and seconded by Mr. Vanhorn to adjourn the commissioner's meeting at 4:00pm  
**Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea, Motion Carried**

**Mike Reed, President**

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**Adam Shriver, Vice-President**

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**Tim Vanhorn , Member**

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**Sheila Welch, Clerk**

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