

\MORGAN COUNTY COMMISSIONERS  
RIECKER BUILDING

The Board of Morgan County Commissioners met in their offices Monday December 5, 2016.

The meeting was called to order at 8:30am with the pledge of allegiance to the flag.

The minutes of November 28, 2016 were read and approved.

Mike Reed, President

Adam Shriver, Vice-President

Tim Vanhorn, Member

**16-513-** Motion by Mr. Shriver and seconded by Mr. Reed to approve the minutes of December 5, 2016.

**Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried**

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***Bert Tooms, ODOT***

-Gave an update concerning ODOT. (Ohio Department of Transportation)

-Full of salt.

-Contract bids for the purchase of salt came in low.

-There was 20 ton of asphalt set on roads over the past summer.

-Co. Rd. 20 bridge replacement

-Co. Rd. 2 paving (July 2017)

-Kennebec Hill slip 2017 St. Rt. 83 N. >chip and seal St. Rte. 376 Stockport 5.5 mi to Morgan High School.

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***Vicki Quesinberry, Job and Family Services***

-Submitted bills

-The mandated share for State Fiscal Year 2017 is \$41, 403.00. The bill for December 2016 is \$3,450.25.

-Discussed in detail contract negotiations with JFS.

-Meeting with 3560union on December 6, 2016 at 2:30pm.

***Travel Requests***

-Kim Reed and Tina Cooper to meeting Noble County on December 8, 2016, "Area 15 Program Operators Meeting, WIOA discussion/planning.

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***Becky Thompson-Dog Warden***

-Submitted report-Filed

-Curt Connell, assistant dog warden, turned in his keys and resigned his position as assistant dog warden. Ms.

Thompson recommended another suitable candidate. The commissioners agreed and Nick Finley was hired for the position as assistant dog warden.

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***Shannon Wells, Development Office***

-Transit Christmas Party at 7:00pm Friday December 9, 2016.

-Mrs. Wells reported to the commissioners that she recently reviewed the 2016 budget for the Morgan County Recycling Program. Unfortunately, the budgeted salary line item will not cover salary expenses. This is because hours worked exceeded the estimate of hours needed for all the recycling areas scheduled in both Morgan and Washington counties. It is necessary to request \$1,000.00 to help cover salary expenses for the 2016 program. Any unused money will be appropriated to the 2017 program.

-Mrs. Wells has reviewed the budget for the Morgan County Recycling Program and is requesting the following funding request for the year of 2017:

Salary:	\$26,000
Fringe:	\$13,500 includes single insurance
Fuel:	<u>\$10,000</u>
Total Request:	\$49,500

**It was approved by Joint Solid Waste Committee on December 12, 2016.**

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*Steve Hook, Engineer*

**16-514-** Motion by Mr. Reed and seconded by Mr. Shriver approve the following:

SECTION I-Project Description

Ordinance/Resolution # 16-514

PID No: 95663

County/Route/Section MORG CR 2 3.70 Resurfacing

The following is 16-514 enacted by the Board of County of Commissioners, Morgan Co. County, Ohio,  
Res.

hereinafter referred to as the Local Public Agency (LPA), in the matter of the stated described project:

Resurfacing project on County Road 2 using an asphalt overlay. Begin 0.01 miles South of North Street and end 0.16 miles North of Jim Taylor Lane (TR 373). Includes pavement marking, striping, and berm conditioning. Total length of work approximately 9.18 miles.

NOW THEREFORE, be it ordained by the Board of County Commissioners of Morgan, County, Ohio.

SECTION II-Consent Statement

Being in the public interest, the LPA gives consent to the Director of Transportation to complete the above described project.

SECTION III-Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the above described project as follows:

The County does hereby propose to assume and contribute the entire cost and expense of the improvement, less the amount of Federal Aid Funds set aside by the Director of Transportation for financing this improvement from funds allocated by the Federal Highway Administration, U.S. Department of Transportation, and further, the county agrees to bear one hundred percent (100%) of the cost of the following items:

1. Preliminary Engineering, excluding in-house preliminary charges incurred by the State.
2. Rights-of-Way

3. All costs for added construction items generating extra work contracts under Ohio laws, unless performance is approved by the State of Ohio and Federal Highway Administration before work is authorized.

#### SECTION IV- Utilities and Rights-of Way Statement

The LPA agrees that all right-of-way required for the described project will be acquired and/or made available in accordance with current State and Federal regulations. The LPA also understands that right-of-way costs include eligible utility costs.

The LPA agrees that all utility accommodation, relocation and reimbursement will comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual.

#### SECTION V-Maintenance

Upon completion of the Project, and unless otherwise agreed, the LPA shall: (1) provide adequate maintenance for the Project in accordance with all applicable state and federal, including, but not limited to, Title 23, U.S. C., Section 116; (2) provide ample financial provisions, as necessary, for such maintenance of the Project; (3) maintain the Right-of-Way, keeping it free of obstructions; and (4) hold said right-of-way inviolate of public highway purposes.

#### SECTION VI-Authority to Sign

The County Engineer of said Morgan County is hereby empowered on behalf of the (contractual Agent) Board of Commissioners to enter into contracts with the Direct of Transportation necessary to complete the above (LPA) described project.

Passed December 5, 2016.

Attested: Sheila Welch  
Clerk

Michael Reed, President  
Officer of LPA-title

Attested: Clerk for Board of Commissioners

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President of Council

This 16-514 is hereby declared to be an emergency measure to expedite the highway project(s) and to promote highway safety. Following appropriate legislative action, it shall take effect and be in force immediately upon its passage and approval, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

**Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried**

**16-515-** Motion by Mr. Shriver and seconded by Mr. Reed to grant permission to AEP/IJUS from the Morgan County Commissioners to span over County Road 2, located in Township of Windsor, Morgan County Ohio.

**Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried**

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*Diane Offenburger, McConnelsville Village Council*

Discussed with the commissioners the annexation of the property into McConnelsville Village all the way up State Route 60 to the Finley Fire Building site. She would also like the commissioners to provide input to the village as well as the CIC (Community Improvement Corporation) to help them understand how viable the project will be.

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*Jeff Babcock, Network Administrator*

The IT Director attended the Zanesville-Muskingum Chamber Safety Council meeting in Zanesville on 22 November 2016. The topic of the presentation was OSHA's Voluntary Respiratory Protection Program and was presented by Michael Coates, an industrial hygienist with the Bureau of Workers' Compensation. The presentation was relevant and timely for Morgan County, as cleanup in the Courthouse attic is just beginning. In summary, OSHA's Voluntary Respiratory Protection Program provides a way to protect employees from possible threats to their health in the event that OSHA does not have an established threshold of exposure to a particular substance. The program says that the employer will provide respirators to employees in the potentially hazardous situation. If an employee feels that the situation warrants, they can wear a respirator. If they do not feel the situation is dangerous, then they do not need to wear a respirator.

The Morgan County Safety Committee had decided that buying respirators and providing them to employees in the Courthouse would be a good idea once cleanup of the attic started. Knowledge of OSHA's Voluntary Respiratory Protection Program added further credibility to the idea. The Commissioners purchased several boxes of N95 particulate respirators of employees of the Courthouse. The IT Director discussed the program with all officers in the Courthouse and let them know where the respirators will be located.

It should be noted that the primary goal of the attic cleanup at the Courthouse is to remove the bats and bat guano that has accumulated over the years. The primary danger during the cleanup applies mostly to the individuals with direct exposure to the bat guano (i.e. the ones doing the cleanup). OSHA has no standard for bat guano exposure, so respirators are being provided to employees on a voluntary basis. The threat to individuals coming into the Courthouse for a few minutes a day to conduct business is negligible as clean-up is occurring in the attic only.

With cleanup underway in the Courthouse attic, the Morgan County Safety Committee has advised all employees to stay out of the attic until cleanup is completed. With all of hoses and vacuum equipment in the attic for the cleanup operation, it is not safe. These hoses and cords present a real slip, trip or fall hazard to employees.

A new PC was purchased for the Common Pleas Court courtroom. The IT Director attempted to reinstall the court recorder software on the new PC. However, it appears the new PC's hardware is too new to support the old version of the software. New software has been ordered from Dolbey Inc. in Cincinnati Ohio and will be installed upon arrival.

The Morgan County Health Department (MCHD) disposed of some old PC equipment. This equipment can be reused in other parts of the County's network and for some other offices that do not require the Windows operating system.

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**TRANSFERS, THEN & NOWS AND SUPPLEMENTAL APROPRIATIONS**

**16-516-** Motion by Mr. Reed and seconded by Mr. Shriver to approve the following supplemental appropriation:  
\$8,000 to line item 027-0027-5304.00 equipment

**Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea, Motion Carried**

**16-517-** Motion by Mr. Shriver and seconded by Mr. Reed to approve:

<b>FROM:</b>	<b>TO:</b>	<b>AMT:</b>
004-0004-5330-.01 Bridge Account (k26)	004-0004-5330.02 Repairs Account (k-12b)	\$7000.00

**Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea, Motion Carried**

**16-518-** Motion by Mr. Reed and seconded by Mr. Shriver to approve the following transfer:

- \$50.00 from Employees Salary account number 001-0602-5102.00 to PERS account 001-0602-5367.00.

**Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea, Motion Carried**

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**16--519-** Motion by Mr. Reed and seconded by Mr. Shriver to approve payment of bills. \*See attached\*  
**Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea, Motion Carried**

**16-520-** Motion by Mr. Shriver and seconded by Mr. Reed to adjourn the commissioners meeting at 4:00pm.  
**Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea, Motion Carried**

**Mike Reed, President**

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**Adam Shriver, Vice-President**

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**Tim Vanhorn , Member**

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**Sheila Welch, Clerk**

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