

**MORGAN COUNTY COMMISSIONERS
RIECKER BUILDING**

The Board of Morgan County Commissioners met in their offices Tuesday, February 21, 2017.

The meeting was called to order at 8:30am with the pledge of allegiance to the flag.
The minutes of February 13, 2017 were read and approved.

Mike Reed, President
Adam Shriver, Vice-President
Tim Vanhorn, absent

17-099- Motion by Mr. Shriver and seconded by Mr. Vanhorn to approve the minutes of February 13, 2017.
Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

Vicki Quesinberry, Job and Family Services

Updated Procurement Standards

Travel Requests

Dale Chidester to Athens, Ohio on March 2, 2017 for training, "Letting Kids be Kids".

Marilyn Horner to training in Marysville, Ohio on February 21, 2017.

Shannon Wells, Development Office

Mrs. Wells held a CDBG (Community Development Block Grant) 1st Public Hearing for the FY (Fiscal Year) of 2017.

The Morgan County Commissioners intend to apply to the Ohio Development Services Agency for funding under the CDBG FY 2017 Community Development Program, a federally funded program administered by the state. The county is eligible to apply for many programs under the FY 2017 CDBG Program such as Allocation (\$150,000), CHIP (Community Housing Improvement Program) (\$400,000) Neighborhood Revitalization (\$500,000), and Residential Public Infrastructure Grant Program (\$500,00.)

The first of two or more public hearings will be held Tuesday February 21, 2017 at 10:00am in the office of the Morgan County Commissioners, The Riecker Complex, 155 E. Main Street Room 216 McConnelsville, Ohio. This meeting will provide pertinent information about the CDBG programs, including an explanation of eligible program activities and applicable program requirements and application due dates.

The activities included in the programs listed above must benefit low to moderate income persons, aid in the prevention of slums or blight, be targeted to limited clientele or meet an urgent need. Technical assistance will be available to those groups wishing to apply for these programs.

17-100- Motion by Mr. Reed and seconded by Mr. Shriver to authorize the submittal of a proposal with the Ohio Department of Transportation for grants through the US DOT Federal Transit Administration (FTA), as authorized under Federal Transit Law and funds available from the Ohio Public Transportation Grant Program and executing a contract with the Ohio Department of Transportation upon grant proposal acceptance.

WHEREAS, the Director of the Ohio Department of Transportation is authorized to make grants for public transportation program;

WHEREAS, the contract for financial assistance will impose certain obligations upon the Applicant, including the provision by it of the local share of the project costs in the program;

WHEREAS, it is required by the U.S. Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance, that the Applicant give an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that disadvantaged business enterprise be used by the fullest extent possible in connection with this/these project(s), and that definite procedures shall be established and administered to ensure that disadvantaged businesses shall have the maximum construction contracts, supplies, equipment contracts or consultant and other services.

NOW THEREFORE, BE IT RESOLVED BY MORGAN COUNTY:

1. That the Board President is authorized to execute and submit (a) application(s) on behalf of the Morgan County Commissioners with the Ohio Department of Transportation to aid in the financing of capital and operating assistance projects and the Ohio Public Transportation Grant Program.
2. The Board President is authorized to execute and file with such application and assurance or any other document required by the U.S. Department of Transportation effectuating the purposes of VI of the Civil Rights Act of 1964.
3. That the Board President is authorized to furnish such additional information as the Ohio Department of Transportation may require in connection with the application for the program of projects submitted to FTA.
4. That the Board President is authorized to set forth and execute affirmative disadvantaged business policies in connection to any procurement made as part of the project.
5. That the Board President is authorized to execute grant agreements on behalf of the Morgan County Commissioners with the Ohio Department of Transportation for aid in the financing of operating and capital assistance projects.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

Pam Montgomery, OSU Extension

Agriculture and Natural Resources

Chris Penrose reports that he finalized program schedule for the winter.

- Completed pesticide recertification, 22 in attendance.
- The Beef Banquet was held on February 6 with 56 in attendance, Ralph Coffman provided an interesting presentation on Agriculture and Education's future.
- Morgan County's Pesticide Training will be held on March 9th, 6pm at the Extension Office and testing will be on March 14th, 8am at the Morgan H.S. Vo-Ag room.
- Fertilizer Applicator Certification Training will be on March 21st 6pm at Morgan H.S. Vo-Ag room. If interested in attending any of these meeting, call the Extension Office at 740-962-4854.

- Chris continues to have a weekly column in the Morgan County Herald and had an article in the article in the Ohio Beef Team Newsletter.

Amy Grove--Master Gardeners

- Amy Grove continues to work with the Master Gardeners.

Community Development

- Co-taught hospitality and customer service to Burr Oak employees with Pam Montgomery and Shayna Roberts of CVB (Convention and Visitors Bureau) .
- Preparing for the CVB annual meeting scheduled for February 23rd at Burr Oak Lodge beginning at 6pm.

Family and Consumer Sciences

- The next successful Co-Parenting Program for 2017 is scheduled for March 23rd from 6:30pm-9pm. Individuals interested in attending can call the Extension Office at 740-962-4854 to register.

Supplemental Nutrition Assistant Program Education Report - SNAP Ed --- Amy Kirkbride ---

- Continues programming with all three Elementary schools in multiple grades.
- Also continuing with AllWell cooking class.
- She has started to begin planning for FY18 Grant cycle.

4-H Youth Development

- Both Amy Grove and Pam Montgomery attended the 4-H in service on February 7th.
- Amy Grove teaching two 4-H Yoga for Kids sessions in Guernsey County.
- Amy Grove reports that the Older Youth in Training program for 2017 is underway but there is still time for 4-H Members who were 12 years old as of January 1, 2017 to get involved.
- Pam Montgomery and Amy Grove are both continue to work on several projects related to Health & Wellness with the OSU 4-H Healthy Living Design Team.
- 4-H Junior Leaders, Amy Grove, Pam Montgomery and Older Youth in Training members helped with 4-H promotions on February 14th and February 16th at all the elementary schools during parent/teacher conferences and book fairs.
- Junior Fair Board second meeting of the year is scheduled for tonight February 20th from 5:30-7pm.
- 4-H Camp Counselor/Counselors in Training have completed two training sessions and they have a lot of very exciting ideas for the 4-H Camp 2017.
- Two 4-H CARTEEN members and Pam Montgomery attended the State 4-H CARTEEN Conference on 2/11/17.
- Ohio 4-H Conference is scheduled for March 11th six 4-H teen members, seven 4-H Volunteers, Amy Grove and Pam Montgomery are registered to attend the event at the Convention Center in Columbus, OH.
- 4-H members 14 years old or older on January 1st still have an opportunity to be part of Junior Leaders in 2017. The next meeting for Junior Leaders is scheduled for March 6th 7-8:30pm.
- 4-H Open House is scheduled March 6th 6-8pm in the Community Room of the Riecker Building. Families can stop by and learn more about the 4-H Youth Development Program.
- 4-H Fashion Board organized for 2017 on February 13th. 4-H members that are interested in learning to sew can join. They do not have to be taking a sewing project in 2017.

17-101- Motion by Mr. Shriver and seconded by Mr. Vanhorn to approve the following:

WHEREAS, the young people of Ohio and Morgan County are one of our greatest resources; and

WHEREAS, the 4-H program has assisted in the growth and development of Ohio and Morgan County youth for 115 years; and

Whereas, adult volunteers and advisors are devoting their talents, leadership and resources to serving these leaders of tomorrow; and

WHEREAS, 4H programs in Morgan County helps youth acquire knowledge and develop life skills such as self-esteem, leadership, citizenship; and

WHEREAS, Ohio 4-H encourages young people and adults to become involved in the educational programs offered by the 4-H program in Morgan County through Ohio State University Extension and the College of Food, Agricultural and Environmental Sciences.

NOW THEREFORE, we the Board of Commissioners of Morgan County do declare and proclaim the week of March 5-11th, 2017 to be Ohio 4-H Week and urge all our citizens to assist in according this observance the attention and importance to which it is so rightly entitled.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

John Wilt, EMA

- We will not be having joint exercise with Washington County due to changes at their agency. I will be working with fire and law enforcement to come up with an agreeable date and will be asking the LEPC (Local Emergency Planning Committee) to assist with planning.
- Continuing Review and Revision of County EOP continues.
- Received details from State of on-site monitoring visit (mini audit) scheduled for 3/2/2017. This is in regards to FY11SHSP (State Homeland Security Program) and FY14 EMPG (Emergency Management Performance Grant) funds I have been researching and obtaining some of the information from Treasurer and Auditor. Still seeking some information and will set up appointment times with Sheriff for equipment review.
- As part of research for monitoring visit I have pulled all available grant files and sorted them. They will be re-filed with as much of the required information that I have or can recover. This is critical as disorganization could jeopardize continued grant funding.
- Received notification from SERC (State Emergency Response Commission) of acceptance of changes to LEPC (Local Emergency Planning Committee) membership.
- Still working on master asset listing. Requested extension of deadline from State.
- Received notice from HMEP (Hazardous Materials Emergency Planning) grant award of \$6200.00 This is an 80%/20% match grant.
- Received notification that our HazMat Operations plan was approved by SERC board.
- Met with sub-committee of LEPC regarding reorganization, David Bradley from Red Cross, Joni Mayle from Morgan County Health, and Janet Slisher.

- Received call from Chesterhill water regarding availability of generator and emergency notifications, will be setting up a meeting once i gather some information.
- Working on finding funding for two separate groups that are seeking generators for emergency shelters. Looking to Muskingum Watershed Conservancy District for information.
- Finalized deal with Code Red, our mass notification provider. We have expanded services available for the next year, but at a rate of \$2990 versus \$6902 that we have paid in the past.
- Attended the State mandated class in Lewis Center, OH February 13-16th. Good overview of Emergency Management in Ohio. Met quite a few people from the state EMA, Office of Homeland Security, National Guard and other county offices.

Steve Hook, Engineer

Submitted the annual engineer report. Mr. Hook went over the facts and figures dealing with funds spent this year compared to last year. He also addressed the amount of new employees that have been hired over the past year, as well as projects that have been completed. Full report is available in his office.

17-102- Motion by Mr. Vanhorn and seconded by Mr. Shriver to grant permission to United Telephone of Ohio (dba. Century) from the Morgan County Commissioners construction within County Road 4, located in Township of T10N R12W, Section No. S15, Morgan County Ohio.

Mr. Reed abstain, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

Tonya Dodd, Team First Reality

Discussed options of properties Ms. Dodd has listed that could potentially be turned into a new dog kennel.

Becky Thompson, Dog Warden

Submitted report-filed

Mrs. Thompson and the commissioners discussed the aspects of creating a new dog kennel building.

***The Transit parking lot is now defined as a public parking lot and was tax exempted by the Ohio Department of Taxation.**

Terry Sunday, Concerned Citizen

Mr. Sunday was told all common pleas court records from several years are missing. Mr. Sunday would like the commissioners to help him recover the missing information. The commissioners noted they would enlist the assistance of Mr. Babcock, IT Administrator to recover the records. Mr. Babcock would make it a priority and will work on it as soon as possible.

Jeff Babcock, Network Administrator

Following the transition to the new Internet connections in the Sheriff's office and Courthouse, several items were missed or forgotten. The IT Director worked to get these items back online. These items included the Wifi access points in the Prosecutor's office, the large postage meter in the Courthouse, and the inmate VOIP phone in the Sheriff's office.

The computer hosting the firewall for the Morgan County Health Department (MCHD) failed. It is unclear what actually happened, but the firewall was rebuilt using a spare computer obtained from MCHD and the firewall – and Internet connectivity – was restored.

The Engineer's office was transition to the new Internet connection and their internal firewall was replaced. The Engineer's office was a pilot office for the new firewalls over a year ago, so little change was needed on their network following the transition. The Engineer gave the IT Director a copy of the contract with Horizon, the previous Internet provider.

The IT Director worked with a consultant from Bruce Harris Associates (BHA) to figure out why updates from the Auditor's server were not copying to the Engineer's server. The County's new website gets its updates from the Engineer's server, but some of those updates actually come from the Auditor's office. It appears that the script that is running on the Auditor's server to generate the update files is not running correctly. The company that maintains the database has been contacted with this information.

The County's network suffered another incident of ransomware on Monday, 20 February 2017. The incident affected a computer at the Sheriff's office. Fortunately, the user's files were stored on a server and the computer was shut down prior to infecting the server. This marks the second ransomware incident on the County's network. In both incidents, the attack vector was a socially engineered e-mail designed to get the recipient to open a malicious attachment.

On Tuesday, 21 February 2017, the Riecker Building fire alarm went off in response to smoke in the elevator's mechanical room. The elevator's hydraulic reservoir was smoking profusely, but there was no fire. Power was shut off to the elevator. During the incident, all Riecker Building personnel evacuated the building and no one was injured.

The IT Director discussed a quote for new minutes books with the Commissioners. It was agreed that the Commissioners would get a new, side-bound book for the 2017 minutes from Barrett Brothers Office Supplies. The Commissioners would use the top-bound book they had already purchased for the 2016 minutes. The Auditor recommended Tom's Print Shop to drill the larger-than-average holes to store the 2016 minutes in the book.

A concerned citizen informed the Commissioners that the Common Pleas Court had lost transcripts of court cases prior to December 2016 when the old court recorder computer crashed. The Commissioners asked the IT Director to follow up on that as soon as possible. Following the meeting with the Commissioners, the IT Director discovered that the recordings from the old computer were not lost. All recordings from the old computer had been imported to the new computer. The recordings in question were actually on audio tape and were recorded a couple of months prior to the installation of a court recorder computer in the Common Pleas Court courtroom.

TRANSFERS, SUPPLEMENTAL APPROPRIATIONS & THENS & NOWS

17-103- Motion by Mr. Shriver and seconded by Mr. Vanhorn to establish a new line item for Morgan County Recycling Program. Misc. 008-0008-5310-00

Transfer \$319.60 from the 008-0008-5309-00 Fuel Line Item into 008-0008-5310-00 Misc. Line Item.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

17-104- Motion by Mr. Vanhorn and seconded by Mr. Shriver to approve the following Then and Now:

Voucher	Amount	Vendor	Account #	PO #
102300	\$ 44.66	Carrie DeWinter	006-0006-5309.00	17-23620

102298 \$125.00 MC Commissioners 006-0006-5344.00 17-23617

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

17-105- Motion by Mr. Vanhorn and seconded by Mr. Shriver to approve payment of bills. *See attached*
Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea, Motion Carried

17-106- Motion by Mr. Shriver and seconded by Mr. Reed to adjourn the commissioners meeting at 4:00pm
Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea, Motion Carried

Mike Reed, President

Adam Shriver, Vice-President

Tim Vanhorn , Member

Sheila Welch, Clerk
