

**MORGAN COUNTY COMMISSIONERS  
RIECKER BUILDING**

The Board of Morgan County Commissioners met in their offices Monday, July 31, 2017.

The meeting was called to order at 8:30am with the pledge of allegiance to the flag.  
The minutes of July 24, 2017 were read and approved.

Mike Reed, President  
Adam Shriver, Vice-President/Absent  
Tim Vanhorn, Member

**17-335-** Motion by Mr. Reed and seconded by Mr. Vanhorn to approve the minutes of July 24, 2017.  
**Mr. Reed yea Mr. Shriver absent Mr. Vanhorn yea Motion Carried**

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***Vicki Quesinberry, Job and Family Services***

- Submitted bills
- Rebecca would like the commissioners to appoint a business member to the WIB.
- Alyssa Coleman will start employment as Unit Support Worker on August 14, 2017.
- Truancy/Mentoring Sub Grant Agreement, see attached
- When is the next record retention meeting scheduled? JFS has a couple of things to add.

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***Dan Favreau, Judge***

-Discussed the Targeted Community Alternatives to Prison grant (T-CAP). This grant would be used specially for programming. Judge Favreau informed the commissioners he is now being required to treat individuals instead of sending them to prison. This is called treatment alternatives.

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***John Wilt, EMA***

- Submitted bills
- Made the commissioners aware that the Mitigation Grant is due on August 4, 2017.

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***Becky Thompson, Dog Warden***

- Submitted report-filed

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***Jim Greer-Jeff Fleming-Randy Ayers-Steve Fate, Medical Mutual***

- Discussed 3rd quarter claim with the commissioners
- Medical spend is up verses a year ago. In addition, there are more individuals who have required inpatient care than last year. Professional fees are up 33%. However, direct payments have decreased.
- Overall, scripts are down. There is an 81% loss ratio...so far February was the highest month. At the present time the numbers are balancing out. The next scheduled quarter review and renewal is set for October 23, 2017.

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***Shannon Wells, Development Office***

**17-336-** Motion by Mr. Vanhorn and seconded by Mr. Reed to award The Home Sewage Treatment Systems Improvement Project #16-6C to Wilkin's Excavating contingent on EPA funding. A total of three projects for an amount of \$22,396.46

**Mr. Reed yea Mr. Shriver absent Mr. Vanhorn yea Motion Carried**

**17-337-** Motion by Mr. Reed and seconded by Mr. Vanhorn to untable Stockport gymnasium bids.

**Mr. Reed, yea Mr. Shriver, absent Mr. Vanhorn, yea**

**17-338-** Motion by Mr. Reed and seconded by Mr. Vanhorn to award the project to G&M Construction in the amount of \$91,190.23 and (\$3,100.00) and (\$3,150.00) for the electric alternative bids.

**Mr. Reed, yea Mr. Shriver, absent Mr. Vanhorn, yea**

-Discussed potential recycling booth at the fair.

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***Becky Aber, Health Department***

-July has been a very busy month at the Health Department. They are in the process of reviewing our outdated Policy and Procedure Manual and will be updating/retiring some of the Policies that are no longer valid. This will be done at Board of Health meetings for their participation. Every other month (starting in August) we will hold two Board meeting until the end of the year to get this project accomplished to be compliant with our Policies (PHAB requirement).

Accreditation Update:

Strategic Plan is being created and is to be completed by August 31, 2017. Ms. Aber has attended workshops sponsored by OSU in Zanesville, along with the 11-county collaboration group, to ensure that it will meet PHAB requirements.

The next workshop she will be attending is in August and will be held at Ohio University and will focus on Performance Management. That just leaves Workforce Development and Ms. Aber has applied for Technical Assistance for that workshop and will hopefully hear soon if they can take part in that. They continue to locate documents within their daily procedures that will meet PHAB requirements for submission.

Ms. Aber has held off on advertising for the job of secretarial due to not being ready for assignment of duties. This position possibly also brought forth some questions/discussions within the Health Department's infrastructure she was not prepared for. She will follow up with the commissioners when she answers for this issue.

Ms. Aber verified with Mr. Gary Woodward that the \$10,000 has been set aside in the "Accreditation" line item under the General fund. This will only be used for Accreditation based issues.

Ms. Aber has organized a meeting with Kathy Montgomery, Morgan County Family Practice (MCFP) and Shawn Smith, MHVC to create a collaboration between our three facilities to promote a better camaraderie for our community. This will work towards our CHIP (PHAP requirement). Follow up on the results of that meeting to come to you soon.

Due to scheduling issues to attend the workshop in Athens Ms. Aber had asked for the Board of Health Meeting to be changed. Community has been notified of such via Morgan County Herald/Facebook/and word of mouth. Surveys were approved at July board meeting and will be distributed starting August 1, 2017 to Job and Family Services, Community Action, Facebook and within the Health Department's daily operations. The results of these surveys will be used for the Community Health Improvement Plan (CHIP) which is a requirement for submitting the application for Accreditation.

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***Jenna Woodburn, County Employee***

-Discussed further changes Ms. Woodburn has made to the county policy.

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***Jeff Babcock, Network Administrator***

The IT Director attended the Zanesville – Muskingum Chamber Safety Council meeting on 26 July 2017 in Zanesville. The topic of discussion was harness safety and proper usage of harnesses. The presenter was Malta Dynamics.

The County is in need of new computer hardware that can be used as firewalls on the network. To that end, the IT Director bid on a lot of 30 computers on GovDeals. The computers were removed from a School near Lancaster and would have done the job. Unfortunately, the lot of computers sold for higher than the IT Director's maximum bid.

Equivant conveyed a list of servers needed for each CourtView 3 (CV3) installation in County Court and Common Pleas Court. From this list, the IT Director's office was able to put together the hardware specifications so that the vendor can start building the servers. The County is just waiting on Equivant's final OK before proceeding, to ensure that all the software licenses are correct.

All firewalls on the County's network were upgraded to the newest version to ensure that they are secure and make good use of system resources.

Front door and office keys were recovered from a former tenant of the Riecker Building and office keys were copied from a current tenant.

Maintenance personnel now have all the keys needed to get to all areas of the Riecker Building.

Jobs and Family Services (JFS) has a new RC-2 for approval by the Records Retention Committee. A meeting for the Records Commission has been tentatively set for 14 August 2017.

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***TRANSFERS, THEN & NOWS, & SUPPLEMENTAL APPROPRIATIONS***

\*No Transfers, Then & Nows, or Supplemental Appropriations

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**17-339-** Motion by Mr. Vanhorn and seconded by Mr. Shriver to approve payment of bills. \*See attached\*  
**Mr. Reed yea, Mr. Shriver absent Mr. Vanhorn yea, Motion Carried**

**17-340-** Motion by Mr. Shriver and seconded by Mr. Vanhorn to adjourn the commissioners meeting at 4:00pm.  
**Mr. Reed yea Mr. Shriver absent Mr. Vanhorn yea, Motion Carried**

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**Mike Reed, President**

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**Adam Shriver, Vice-President**

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**Tim Vanhorn , Member**

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**Sheila Welch, Clerk**

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