

**MORGAN COUNTY COMMISSIONERS
RIECKER BUILDING**

The Board of Morgan County Commissioners met in their offices Monday, October 30, 2017.

The meeting was called to order at 8:30am with the pledge of allegiance to the flag.
The minutes of October 23, 2017 were read and approved.

Mike Reed, President
Adam Shriver, Vice-President
Tim Vanhorn, Member

17-447- Motion by Mr. Vanhorn and seconded by Mr. Shriver to approve the minutes of October 23, 2017.
Mr. Reed yea Mr. Shriver yea Mr. Vanhorn yea Motion Carried

Vicki Quesinberry, Job and Family Services

-Submitted Bills

TRAVEL REQUESTS

-Ginger Bowen and Tina Cooper to meeting in Caldwell, Ohio, Program Operators Meeting.

17-448- Motion by Mr. Shriver and seconded by Mr. Vanhorn to approve the following transfers:

From	To	Amount
006-0006-5102.00 (H1 salaries)	006-0006-5344.00 (H9 Facilities)	\$20,000.00
006-0006-5367.00 (H12 PERS)	006-0006-5344.00 (H9 Facilities)	\$12,000.00

Mr. Reed yea Mr. Shriver yea Mr. Vanhorn yea Motion Carried

John Wilt, EMA

- Continuing to review and revision of county Emergency Operations Plan (EOP).
- Continuing to work on inventory of grant purchases.
- Working on purging old files, per advice from monitoring visit.
- Met with interim administrator at Highland Oaks regarding requirement of them to complete a functional exercise. Will be working with her to hold exercise on 11/8/17. Also discussed forming a working group with the two nursing homes regarding their respective resources and working together in case of an emergency.
- Met with Joni Mayle at Health Department about the upcoming Health Department functional exercise on November 14, 2017. Also discussed working group with nursing homes.
- Blu-Med trailer is sinking through parking lot. Will be working on that and moving it so it is assessable and not sinking.
- Met with Boy Scout troop 288 and guest troops at their Camporee at Hook Lake.

Steve Hook, Engineer

-Went over contract negotiations. Engineer Hook discussed with the commissioners changes that were made--modified holiday pay, bereavement days and wages. There will be no change to insurance at the current time.

17-449- Motion by Mr. Vanhorn and seconded by Mr. Shriver to accept the terms of the Morgan County Engineer and American Federation of State, county and municipal employees local 2710. This contract will be current through December 2018.

Mr. Reed yea Mr. Shriver yea Mr. Vanhorn yea Motion Carried

-Commissioners asked about three driveways on County Road 2 that either received a lot of extra work or were not put back like original.

Shannon Wells, Development Office ; John Sampson, Transit

-Mrs. Wells and Mr. Sampson discussed the Transit budget with the commissioners. Mrs. Wells noted to the commissioners she recently sent an email to Ohio Department of Transportation (ODOT) explaining the budget situation and requested funds. She was told by ODOT that there are not any funds available. ODOT suggested cutting transit services for a while. Mrs. Wells were forced to cut Jr. High and High School routes until the end of the year. The will save \$1500.00. The next step is to cut elementary routes. The commissioners, Mrs. Wells and Mr. Sampson discussed in depth the advantages and disadvantages of cutting school routes. It was decided that for the remainder of the school year will be practicing on a case by case basis. The biggest savings will come from cutting employee hours.

EXECUTIVE SESSION

17-450- Motion by Mr. Shriver and seconded by Mr. Vanhorn enter executive session at 11:37am with Vicki Quesinberry and Keri Schaad pursuant to ORC 121.22 section (G)(1) Employee Personnel.

Mr. Reed yea Mr. Shriver yea Mr. Vanhorn yea Motion Carried

17-451- Motion by Mr. Vanhorn and seconded by Mr. Shriver to exit executive session at 12:05am with Vicki Quesinberry and Keri Schaad pursuant to ORC 121.22 section (G)(1) Employee Personnel .

Mr. Reed yea Mr. Shriver yea Mr. Vanhorn yea Motion Carried

Shannon Wells, Development Office

-Waiting on Prosecutor Howdysshell to speak to the Community Bank in regards to The Blue Bell foreclosure process. Community Bank clams the restaurant could be sold when the prosecutor files paperwork.

Becky Thompson, Dog Warden

-Submitted report-filed

Mark Howdyshell, Prosecutor

Discussed issues including Blue Bell, house in Reinersville issues with various offices.

Robbie Shields, AEP

-Discussed with the commissioners line rebuild project. Previously, she believed the tress associated with this project would be marked for review. Due to availability and management decisions this project will not be scheduled until 2018. The trees have not been marked due to the modified schedule.

Jeff Babcock, IT Administrator

The recent T1 phone line outages may have been related to the power supply connection for the smart-jack. After CenturyLink replaced a CSU card, the T1 line went down again the following day. During troubleshooting, the IT Director noticed that the smart-jack appeared to be cycling on and off. It was discovered that the power connector for the smart-jack was not fully connected. There have been no further issues with the T1 line.

Equivant has been at the County and Common Pleas Courts to do training on the new case management system (CMS), CourtView 3 (CV3). Court officers have been using their old CMS software's data do learn the workflow of CV3. Equivant has also moved County Court from their old system to the new CV3 system. New computers were installed in County Court as part of the upgrade. County and Common Pleas Courts were not able to upgrade to Windows 10 due to an incompatibility with the old CMS software. At the time, it was decided to wait until the CV3 installation to upgrade the PCs in both Courts.

The IT Director attended the Zanesville – Muskingum Chamber Safety Council meeting on 25 October 2017. The topic of discussion was drug-free workplace, but focused mostly on the types of drug tests administered.

The Courthouse's genealogy computer was picked up at DJH Computers and delivered to the Courthouse. When the case management system upgrades are completed, the IT Director's office will focus on loading the data from Family Search onto the computer for public use within the Courthouse's genealogy room. Per the agreement with Family Search, the data cannot be put online.

TRANSFERS, THEN & NOWS, & SUPPLEMENTAL APPROPRIATIONS

17-452- Motion by Mr. Shriver and seconded by Mr. Vanhorn to approve the following:

In October, 2017 the VOCA/SVAA Grant was awarded for the continuation of employment of a victim/witness advocate position beginning October 1, 2017-September 30, 2018. The award is for \$33,288.51 VOCA (75%), \$8,320.00 (25%) for a total amount of \$41, 608.51 and a SVAA award of \$8,131.97 (no match required). Please approve to appropriate the following line item amounts (25%) for the final (1) one quarter of 2017, the first of the Grant Award.

	VOCA	CASH MATCH	SVAA	TOTAL
Salary	\$8,322.13	\$2,080.00	\$867.99	\$11,270.12
Supplies			\$750.00	\$ 750.00
Telephone			\$135.00	\$ 135.00
Travel			\$180.00	\$ 180.00
Other	_____	_____	_____	_____
	\$8,322.13	\$2,080.00	\$2,032.99	\$12,435.12

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea, Motion Carried

17-453- Motion by Mr. Vanhorn and seconded by Mr. Shriver to approve the following supplemental appropriation in the amount of:

\$4,364.19 in Sheriff's Salary 001-0601-5102.00

\$ 785.55 in PERS 001-0601-5367.00

\$ 63.28 in Medicare 001-0601-5368.00

\$ 130.93 in Worker's Comp 001-0601-5369.00

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea, Motion Carried

17-454- Motion by Mr. Shriver and seconded by Mr. Vanhorn to approve the following transfer of \$300.00 from my clerk-legal research account (my PO#17-23592) to my clerk-computerization account (PO#17-23588). This needs to be effective as of today's date in order to pay the attached DJH Computers LLC, invoice.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea, Motion Carried

17-455- Motion by Mr. Vanhorn and seconded by Mr. Shriver to approve the following transfer for \$25,000 from joint jail 001-1501-5310.00 to other expenses 001-1501-5309.00.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea, Motion Carried

17-456- Motion by Mr. Shriver and seconded by Mr. Vanhorn to approve the following:

The Morgan County Juvenile Court ODYS Subsidy Grant requests that an additional \$3,000 be appropriated to the Secure Detention line item, account number 023-2018-5302.00 from the Felony Care and Custody expense account. This amendment would make the appropriation for this line item from July 1, 2017 through December 31, 2017, a total of \$8,,000.00.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea, Motion Carried

17-457- Motion by Mr. Vanhorn and seconded by Mr. Shriver to approve the following supplemental appropriation in the amount of \$60,000.00 from the Gas and Motor Vehicle Fund. Please place \$40,000.00 in the Materials Account (k-12) 004-0004-5330.00. Please place \$20,000.00 in the Large Equipment Account (k-13) 004-004-5304.01.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea, Motion Carried

17-458- Motion by Mr. Vanhorn and seconded by Mr. Shriver to approve the following transfers in the amount of \$3,000.00 from the 113-0113-5102.02 Dispatcher Salary Line Item into 113-0113-5303-00 Supplies Line Item. Transfer \$5,000.00 from the 113-0113-5305-00 Maintenance and Repair Line Item into the 113-0113-5372-00 Auto Insurance Line Item.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea, Motion Carried

17-4459- Motion by Mr. Shriver and seconded by Mr. Vanhorn to approve the following transfers in the following line items. From 063-0063-5102.00 salaries to supplies 063-0063-5303.00 \$1000.00 please adjust PO#17-23621. From 063-0063-5102.00 salaries to other expenses 063-0063-5309.00 \$2,500.00 please adjust PO#17-23627. From 063-0063-5102.00 salaries to vaccine 063-0063-5309.05 \$500.00 please adjust PO#17-23628

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea, Motion Carried

17-460- Motion by Mr. Vanhorn and seconded by Mr. Shriver to approve payment of bills. *See attached*
Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea, Motion Carried

17-461- Motion by Mr. Vanhorn and seconded by Mr. Shriver to adjourn the commissioners meeting at 4:00pm.
Mr. Reed yea Mr. Shriver yea Mr. Vanhorn yea Motion Carried

Mike Reed, President

Adam Shriver, Vice-President

Tim Vanhorn , Member

Sheila Welch, Clerk
