

MORGAN COUNTY DOG WARDEN

Employee Time Sheet

NAME Curtis Connell

POSITION Deputy Dog Warden

PAY PERIOD: From 10-30-16 12-4-16

PAYCHECK RECEIVED ON _____

SICK LEAVE FORM ATTACHED
COMP. TIME FORM ATTACHED
FLEX TIME FORM ATTACHED

VACATION LEAVE FORM ATTACHED
PERSONAL LEAVE FORM ATTACHED
OVERTIME FORM ATTACHED

TOTAL HOURS			
11-3-16	11-7-16		
2 HR	2 HR		

TOTAL HOURS			

If You work extra hours and request overtime pay or comp time you must have prior approval of your supervisor and you must submit request form with your time sheet.

Time sheets will not be processed without signatures and must be submitted to your supervisor by 8:30 am. On the Monday payroll is computed.

MCR 12-5-16
AMS 12-5-16
TWR 12-5-16

EMPLOYEE SIGNATURE

Curtis Connell