

**MORGAN COUNTY COMMISSIONERS
RIECKER BUILDING**

The Board of Morgan County Commissioners met in their offices Monday, April 3, 2017.

The meeting was called to order at 8:30am with the pledge of allegiance to the flag.
The minutes of March 27, 2017 were read and approved.

Mike Reed, President
Adam Shriver, Vice-President
Tim Vanhorn, Member

17-153- Motion by Mr. Shriver and seconded by Mr. Vanhorn to approve the minutes of March 27, 2017.
Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

Jeff McInturf- Surveyor

Discussed with the commissioners potentially vacating Township Rd 58, Newburn Drive as requested by landowner.
A viewing and hearing is scheduled for April 24, 2017--viewing at 11:45am and hearing at 2:00pm. It was also discussed that the closure could affect some adjoining landowners.

*A conversation was held among the commissioners concerning opinions of the public regarding the new roundabout project. It was noted by the commissioners that although individuals may not be inclined to change their minds, this project will create a safe environment in both towns.

Vicki Queensberry, Job and Family Services

Submitted bills

TRAVEL REQUESTS

Kaci Jago to Athens, Ohio on April 4, 2017 for training, "Human Trafficking".
Kaci Jago to Athens, Ohio on April 18, 2017 for training, "World of the Internet".
Kaci Jago to Athens, Ohio on May 8, 2017 for training, "Substance Use Training".
Vicki Quesinberry to Muskingum County on April 4, 2017 for Directors meeting.
Dee Vandine to Washington County Courthouse on May 9, 2017 for training, "Incentives Training".
Heidi Burns to Athens, Ohio for training on April 10, 2017, "BCFTA Quarterly Regional Fiscal Training".

17-154- Motion by Mr. Vanhorn and seconded by Mr. Shriver approve the following:

From:	To:	Amount:
349-0349-5302-.00 (Youth)	349-0349-5301.00 (Adult)	\$20,000.00

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

*The commissioners discussed placing a license plate fee on the ballot. In the upcoming election in order to generate funds to fix and/or maintain county roads.

John Wilt, EMA

- Continuing Review and Revision of County EOP (Emergency Operations Plan) continues.
- Receiving, cataloging and filing SARA Title II (Hazardous Substances) reports. Looking at possible non-fliers.
- Continuing to work on inventory of grant purchases.
- Completed and submitted application for IPAWS (Integrated Public Alert and Warning System). At FEMA (Federal Emergency Management Agency) for final approval. There are currently only 20 organizations in Ohio that utilize IPAWS. There is no further expense to the County for this. Upon receipt of digital certificate I will setup training for Dispatchers and Sheriff for utilizing CODE RED system for AMBER alerts, weather/flood warning, ect.
- Submitted RC-2, Retention Policy. It is in review process.
- Preparing to solicit bids to complete Commodity Flow Study. This is funded by HMEP (Hazardous Materials Emergency Planning Grant. Study will give us a good idea of hazardous materials flowing through the County, both types and amounts.
- First Net-Cellular network for first responders-Federally driven program to establish a cellular network which will be separate from normal cellular. Contract has been let to ATT. This should bolster regular cellular service to the county eventually. There is a meeting with First Net representatives on April 13, 2017, at 7:00pm, at the EMA offices. This meeting is for the first responders and other stakeholders. Commissioners are invited and encouraged to attend!
- Submitting EMPG (Emergency Management Planning Grant) cash request for 1st Quarter today. Total request for reimbursement is approximately \$4,000.00 for the 1st Quarter expenses.
- Exchanged Radiation Meters with the State EMA. This occurs every 2 years.

*The commissioners discussed the quotes the commissioners had received for the mowing of The Health Department. The quotes received were as follows: Adam Roupe: \$100.00 Henry Miller: \$110.00

*no action taken

*The commissioners discussed the prospect of providing restroom access on the north side of the commons throughout the months of June-October. They will contact a portable toilet company next week.

Shannon Wells, Development Office

*Mrs. Wells reported to the commissioners that the tax abatements were sent in on Friday.

17-155- Motion by Mr. Vanhorn and seconded by Mr. Shriver to continue enterprise zone agreement for EZ Grout based off tax incentive review council meeting recommendation from March 20, 2017.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

17-156- Motion by Mr. Vanhorn and seconded by Mr. Reed to continue enterprise zone agreement for Mahle based off tax incentive review council meeting recommendation from March 20, 2017.

Mr. Reed yea, Mr. Shriver abstain Mr. Vanhorn yea Motion Carried

17-157- Motion by Mr. Vanhorn and seconded by Mr. Shriver to continue enterprise zone agreement for Miba Sinter based off tax incentive review council meeting recommendation from March 20, 2017.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

17-158- Motion by Mr. Vanhorn and seconded by Mr. Reed to continue enterprise zone agreement for Finley Fire Equipment based off tax incentive review council meeting recommendation from March 20, 2017.

Mr. Reed yea, Mr. Shriver abstain Mr. Vanhorn yea Motion Carried

17-159- Motion by Mr. Shriver and seconded by Mr. Vanhorn to approve a Memorandum of Understanding for SEAT (South East Area Transit) in order to provide maintenance on transit vehicles as well as service to the handicapped lift on transit vehicles. Agreement was reviewed by Prosecutor Howdyshell.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

*This Memorandum of Understanding between the South East Area Transit (SEAT) and Morgan County Transit, outlines the rules and responsibilities of the two parties in their united effort to provide consistent maintenance to Morgan County Transit vehicles; increase longevity by adherence to an approved preventive maintenance program; and to decrease the cost to both agencies by the ability to purchase parts and supplies in quantity.

- I. This agreement is effective until either party terminates this agreement by giving thirty (30) days written notice to the other party. The agreement may also be amended depending on the circumstances which may evolve.
- II. SEAT agrees to provide routine maintenance on vehicles owned and operated by Morgan County Transit.
- III. The terms of this agreement are as follows:

Hourly Rate for Service Work	\$55.00
Parts, Material, Supplies	SEAT's costs plus 8% mark-up for overhead
	SEAT will purchase necessary supplies, material and parts.
Road Calls	1 hour minimum per road call.
Vehicle Towing	Responsibility of the entity

*Mrs. Wells and the commissioners discussed transit employees timesheets. The commissioners questioned Mrs. Wells on the way transit employees were using special hours, vacation and sick leave within a regular scheduled work day. She confirmed the auditor's office was in favor of the current method.

*The commissioners discussed a situation they are faced with. An individual would like to lease a piece of property that the commissioners acquired via the FEMA (Federal Emergency Management Agency) project. The individual would like to use the property to fish. In return, for leasing the property, the individual would like to mow the property. The commissioners are discussed the ramifications of allowing him to do it.. They are planning to pursue Mr. Howdyshell for his advice.

Shannon Wells, Development Office

Mrs. Wells shared with the commissioners the income qualification process for the septic system program.

Steve Hook, Engineer

17-160- Motion by Mr. Vanhorn and seconded by Mr. Shriver to table Asphalt bids.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

17-161- Motion by Mr. Shriver and seconded by Mr. Vanhorn to table liquid bituminous material bid.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

17-162- Motion by Mr. Vanhorn and seconded by Mr. Shriver to untable Asphalt bids.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

17-163- Motion by Mr. Shriver and seconded by Mr. Vanhorn to untable liquid bituminous material bid.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

17-164- Motion by Mr. Vanhorn and seconded by Mr. Shriver to accept Asphalt bid. *see attached*

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

17-165- Motion by Mr. Vanhorn and seconded by Mr. Shriver to accept liquid bituminous material bid.

see attached

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

Mark Howdyshell, Prosecutor

*Discussed the FEMA properties lease as brought to the commissioners by Mrs. Wells. Mr. Howdyshell noted that if the commissioners made the decision to allow this individual to fish on the property exclusively, a written agreement would need to be done with terms and conditions that both parties would agree to and sign. A decision has not yet been made. The commissioners as well as Mr. Howdyshell have concerns about leasing the property.

*Discussed RLF (Revolving Loan Fund) businesses that have not been making payments. The owners have been told repeatedly to pay their monthly payments and are seriously behind. .

Becky Thompson, Dog Warden

-Submitted report-filed

17-166- Motion by Mr. Vanhorn and seconded by Mr. Shriver to enter into executive session with Becky Thompson at 2:30pm pursuant to ORC 121.22 section (G)(2) Property Acquisition.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

17-167- Motion by Mr. Vanhorn and seconded by Mr. Shriver to exit executive session with Becky Thompson at 2:35pm pursuant to ORC 121.22 section (G)(2) Property Acquisition.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

Adam Triplet, Veterans Office

Mr. Triplet provided the commissioners with the following quotes for Memorial Day and Labor Day American Flags:

	QUOTE PER GROSS	QUOTE PER EACH FLAG	QUOTE FOR SHIPPING
Fayette Flag and Banner Supply (Jennifer/Jean) 12998 Lakeside Drive 45123 740-335-7730 8:30-8:00pm	100.80 \$100.80x16= \$1,612.80 Total	\$0.70	\$0.70 each includes shipping
RS Sewing, Inc (Austin) 1387 Clarendon Ave. SW #10 Canton, OH 44710 330-478-3360	\$100.80 \$110.88x16= \$1612.80 Total	\$0.68	\$0.70 each includes shipping
US Flag Store Kansas City, MO 888-932-3524 8:30am-4:30pm Monday-Friday	\$108.58 for "no fray"; \$108.58x16= \$1,737.28 \$152.50 for hemmed all four Sides \$126.72x16=\$2,027.52	\$0.89 for "No Fray"	\$89 each shipping included \$1.25 each shipping included

17-168- Motion by Mr. Shriver and seconded by Mr. Vanhorn to award quote for Memorial Day and Labor Day American Flags to Fayette Flag and Banner Supply.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

Wendy Gorrell, MCDD

17-169- Motion by Mr. Vanhorn and seconded by Mr. Shriver to enter into executive session with Wendy Gorrell at 2:55pm pursuant to ORC 121.22 section (G)(2) Real Estate transfer Update.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

17-170- Motion by Mr. Vanhorn and seconded by Mr. Shriver to exit into executive session with Wendy Gorrell at 3:15pm pursuant to ORC 121.22 section (G)(2) Real Estate transfer Update.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

Linda Sheets, Senior Center

Submitted bills

17-171- Motion by Mr. Shriver and seconded by Mr. Vanhorn to award Health Department mowing to Adam Roupe in the amount of \$100.00.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

Jeff Babcock, Network Administrator

The phone switch problem in the Riecker Building escalated this week.

Several telephone stations went completely out-of-service and several of those were making calls to the attendant station, despite being offline. The IT Director attempted to isolate the problem to an interface card in the phone

switch, but the bad extensions were spread across several cards. The IT Director made an attempt to change out the main processor board of the phone switch, but the power supply for the main cabinet of the phone

switch started smoking when it was brought back online.

Advanced Business Communications (ABC) was called to provide a new power supply. Once the power supply was replaced, the phone problems remained. Several suspect boards were swapped with spares, but the problems persisted. ABC thought the problem could be either a backplane on the phone switch or a wiring problem. ABC examined the phone switch and found and removed several bad stations. ABC determined that the problem was a wiring issue and recommended replacing the entire phone switch.

The IT Director was initially going to hire someone from the summer work program to complete several projects that require more than one person.

However, with the recent issues with the phone switch, that may not be feasible at this time.

Data backups at the Courthouse continued this week with several more PCs getting all of the files backed up to a thumb drive. The thumb drives were then removed from the PCs and stored in a secure location. This will protect data against serious hardware failures or a ransomware scenario as well as provide offsite access to the files, if needed.

The Ohio Department of Transportation has asked for assistance with a presentation to be given on 4 April 2017 in the Riecker Building Community Room.

TRANSFERS & SUPPLEMENTAL APPORTIATIONS

17-172- Motion by Mr. Shriver and seconded by Mr. Vanhorn to approve the following transfer:

Transfer the following amounts:

\$400.00 from Equipment, 052-2017-5304-00 to Staff Training * Development, 052-2017-5307-00.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

17-173- Motion by Mr. Vanhorn and seconded by Mr. Shriver to transfer (\$25,000) twenty five thousand from joint jail 001-1501-5310.00 and place into sheriff employee salaries. 001-0601-5102.00.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

The commissioners were in receipt of March expense revenue and statement of cash report from Morgan County.

17-173- Motion by Mr. Vanhorn and seconded by Mr. Shriver to approve payment of bills. *See attached*

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea, Motion Carried

17-174- Motion by Mr. Vanhorn and seconded by Mr. Shriver to adjourn the commissioners meeting at 4:00pm.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea, Motion Carried

Mike Reed, President

Adam Shriver, Vice-President

Tim Vanhorn , Member

Sheila Welch, Clerk

2017- Engineer's Recommendations for Asphaltic Concrete Bid

Attached are the results of the bid comparison for the "Asphaltic Concrete" submitted and opened during the Morgan County Commissioner's regular session on Monday April 3, 2017.

I.) Asphaltic Concrete – Attachment - A

Two companies, (Mar-Zane, Inc. and Shelly Materials Inc.) submitted quotes for supplying Asphaltic Concrete to Morgan County and its Townships.

Mar-Zane, Inc. submitted quotes from one (1) source; **Plant #6** located on SR #60 north of Duncan Falls at \$ **60.00/ton** for **404** materials, Mar-Zane's costs went down \$1.00 per ton. Shelly Materials, Inc. submitted a quote from their plant located on SR #22 near White Cottage of \$**63.00/ton** for **404** materials only. This cost is \$5.50 per ton less costly than last year & \$3.00 more expensive than Shelly & Sands.


Mar-Zane, Inc. submitted quotes from three (3) other sources after I requested a cost proposal for each of these nearby plants, shown as follows; **Plant #2** located on SR 7 south of Marietta at \$ **63.00/ton** for **404** materials, **Plant #4** located on SR 33 south of Haydenville at \$ **60.00/ton** for **404** materials, **Plant #13** located off SR #209 east of Byesville at \$ **59.00/ton** for **404** materials.

We are not planning on using any 405 materials due to the high unit costs. However if we do; the cost is \$**120.00/ton** at **Plant #6** and \$**115.00** at **Plant #2**. This is up by \$5.00 per ton.

Due to the high cost of fuel and transportation; **it is my recommendation that we accept all five (5) bids from Mar-Zane, Inc. and Shelly Materials, Inc.** with the understanding that the plant location utilized for a given project will be determined by the lowest total cost (asphalt + transportation) to that project. For example, it may be cheaper to pay \$3.00/ton more for material from the Marietta plant and not pay the high transportation costs from Philo or White Cottage when working in the Stockport area. Likewise the Deavertown area would be best served from the Zanesville plant.

Commissioners Approvals:

 4-3-17
Mike Reed. Date

 4/03/2017
Adam Shriver Date

 4-3-17
Tim Van Horn Date


Stevan Hook – Morgan County Engr.

Attachment - A

2017- Liquid Asphalt Materials Bidding Cost Comparison
Cost/Gallon

MATERIAL	2017 ASPHALT MATERIAL PICKUP/GA.	2017 WRIGHT ASPHALT PICKUP/GA.	2017 PHILIPS OIL PICKUP/GA.	2017 Estimated Usage Gals.	2017 ASPHALT MATERIAL DELIV/D/GA.	2017 WRIGHT ASPHALT DELIV/D/GA.	2017 PHILIPS OIL DELIV/D/GA.	2016 ASPHALT MATERIAL DELIV/D/GA.	2017 Cost Increase DELIV/D/GA.	2017 Percentage Increase DELIV/D/GA.
(New) RS2	\$1.70	No Bid	No Bid		\$1.752	No Bid	No Bid	\$1.862	\$0.090	
RS 2P	\$2.00	No Bid	No Bid		\$2.062	No Bid	No Bid	\$1.962	\$0.100	5.097
MWS 90 SEALING	\$1.70	No Bid	No Bid		\$1.762	No Bid	No Bid	\$1.862	\$0.100	6.017
AE 90 G SEALING	\$1.70	No Bid	No Bid		\$1.762	No Bid	No Bid	\$1.862	\$0.100	6.017
MWS 90 MIXING	No Bid	No Bid	No Bid		No Bid	No Bid	No Bid	No Bid		
MWS 150 MIXING	\$1.85	No Bid	No Bid		\$1.912	No Bid	No Bid	\$1.812	\$0.100	5.519
MWS 300 MIXING	\$1.90	No Bid	No Bid		\$1.962	No Bid	No Bid	\$1.862	\$0.100	5.371
AE 90 G MIXING	No Bid	No Bid	No Bid		No Bid	No Bid	No Bid	No Bid		
AE 150 G MIXING	\$1.85	No Bid	No Bid	15,000	\$1.912	No Bid	No Bid	\$1.812	\$0.100	5.519
AE 300 G MIXING	\$1.90	No Bid	No Bid		\$1.962	No Bid	No Bid	\$1.862	\$0.100	5.371
MWS 150 SS	\$1.76	No Bid	No Bid	25,000	\$1.822	No Bid	No Bid	\$1.712	\$0.110	6.425
PERMICOAT 250	\$3.00	No Bid	No Bid		\$3.062	No Bid	No Bid	\$2.962	\$0.100	3.376
AE DP SOLVENTLESS PRIMER	\$1.70	No Bid	No Bid		\$1.762	No Bid	No Bid	\$1.862	\$0.100	6.017
PRIMER 20	\$2.60	No Bid	No Bid	400	\$2.662	No Bid	No Bid	\$2.462	\$0.200	8.123
AE-SM	No Bid	No Bid	No Bid		No Bid	No Bid	No Bid	No Bid		
Total Gallonage				40,400						

I recommend we award the contract to Asphalt Materials, Inc.

2017 - Asphaltic Concrete Bid Results
Cost/ton

Vendor Product	Stockport	Marietta	Mar-Zane Haydenville	Byesville	Zanesville	Shelly Mat. Zanesville
404						
2005	\$ 29.50	\$ 28.50	No Bid	No Bid	\$ 28.50	\$ 29.50
2006	\$ 34.50	\$ 32.50	No Bid	No Bid	\$ 32.50	\$ 33.50
2007	\$ 46.50	\$ 41.00	\$ 40.00	\$ 42.00	\$ 39.50	\$ 45.00
2008	\$ 52.00	\$ 46.00	\$ 45.00	\$ 48.00	\$ 45.00	\$ 47.00
2009	\$ 62.00	\$ 54.00	\$ 54.00	\$ 54.00	\$ 54.00	\$ 60.00
2010	\$ 70.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.75
2011	\$ 72.00	\$ 61.00	\$ 61.00	\$ 61.00	\$ 61.00	\$ 62.00
2012	\$ 75.00	\$ 63.00	\$ 63.00	\$ 63.00	\$ 63.00	\$ 65.00
2013	\$ 75.00	\$ 64.00	\$ 63.00	\$ 64.00	\$ 63.00	\$ 64.00
2014	No Bid	\$ 65.00	\$ 63.00	\$ 65.00	\$ 63.00	\$ 64.00
2015	No Bid	\$ 66.00	\$ 64.00	\$ 66.00	\$ 64.00	\$ 63.00
2016	No Bid	\$ 65.00	\$ 61.00	\$ 61.00	\$ 61.00	\$ 68.50
2017	No Bid	\$ 63.00	\$ 60.00	\$ 59.00	\$ 60.00	\$ 63.00
\$/ton increase		\$ (2.00)	\$ (1.00)	\$ (2.00)	\$ (1.00)	\$ (5.50)
1-yr. % Incr.	0.00%	-3.03%	-1.56%	-3.03%	-1.56%	-8.73%
12-yr. % Incr.	#VALUE!	128.07%	52.50%	45.24%	114.04%	132.20%
405						
2005	\$ -	\$ 62.00	No Bid	No Bid	\$ 62.00	\$ 75.00
2006	\$ -	\$ 66.00	No Bid	No Bid	\$ 66.00	\$ 80.00
2007	No Bid	\$ 80.00	\$ 80.00	No Bid	\$ 80.00	\$ 80.00
2008	No Bid	\$ 75.00	No Bid	No Bid	\$ 80.00	\$ 85.00
2009	No Bid	\$ 80.00	No Bid	No Bid	\$ 85.00	\$ 120.00
2010	No bid	\$ 90.00	No Bid	No bid	\$ 95.00	\$ 110.00
2011	No bid	\$ 95.00	No Bid	No bid	\$ 100.00	\$ 110.00
2012	No bid	\$ 100.00	No bid	No bid	\$ 105.00	\$ 110.00
2013	No bid	\$ 105.00	No bid	No bid	\$ 110.00	\$ 110.00
2014	No Bid	\$ 110.00	No Bid	No Bid	\$ 115.00	No Bid
2015	No Bid	\$ 112.00	No Bid	No Bid	\$ 117.00	No Bid
2016	No Bid	\$ 110.00	No Bid	No Bid	\$ 120.00	\$ 135.00
2017	No Bid	\$ 115.00	No Bid	No Bid	\$ 120.00	No Bid
\$/ton increase		\$ 5.00			\$ -	
1-yr. % Incr.		4.55%			0.00%	
12-yr. % Incr.		77.42%			93.55%	

We will pick up material from the plant
that will give us the lowest overall costs

We may not be using any of this material

**Engineer's Recommendations for Liquid Bituminous Materials Bid -
2017**

Attached are the results of the bid comparison for the "Liquid Bituminous Materials" submitted and opened during the Morgan County Commissioner's regular session on Monday, April 03, 2017.

I.) Liquid Bituminous Materials – Attachment - A


Asphalt Materials, Inc. of Marietta, Ohio was the only vendor which submitted a timely bid for supplying liquid asphalt material. The bids are shown on Attachment "A", Asphalt Materials' bid is about 6 % higher than in 2016.


I feel there may be a better way to request bids in the future by utilizing some sort of asphalt pricing index. The existing ODOT asphalt index for April shows a cost of \$352.50 per ton vs. \$320 per ton last year (10% increase), is established on a monthly basis, and can change during any given month if the cost varies by 15% or more. However, everyone is afraid that the price of asphalt will increase rather than fall and No Bidtherefore are being conservative to protect themselves.

It is my recommendation that we accept the bid submitted by Asphalt Materials, Inc.


Stevan Hook – Morgan County Engr.

Commissioners Approvals:

 4.3.17
Mike Reed Date

 4/3/2017
Adam Shriver Date

 4-3-17
Tim Van Horn Date

