

~~Sept 2 2018~~
~~Aug 20 2018~~

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Becy Thompson
MORGAN COUNTY DOG WARDEN

[illegible]

MORGAN COUNTY DOG WARDEN

Employee Time Sheet

NAME Nick Finley

POSITION Asst. Dog Warden

PAY PERIOD: From Mon. Oct 1 to Mon. Oct. 8

PAYCHECK RECEIVED ON Oct 19, 2018

SICK LEAVE FORM ATTACHED
COMP. TIME FORM ATTACHED
FLEX TIME FORM ATTACHED

VACATION LEAVE FORM ATTACHED
PERSONAL LEAVE FORM ATTACHED
OVERTIME FORM ATTACHED

TOTAL HOURS				
Monday	Tuesday	Wednesday	Thursday	Friday
2 hr	2 hr #17.14 Dog Food	2 hr	2 hr	
Oct. 1	Oct. 2	Oct. 3	Oct. 4	Oct. 5

TOTAL HOURS				
Saturday	Sunday			
Oct. 6	Oct. 7			

If You work extra hours and request overtime pay or comp time you must have prior approval of your supervisor and you must submit request form with your time sheet.
Time sheets will not be processed without signatures and must be submitted to your supervisor by 8:30 am. On the Monday payroll is computed.

EMPLOYEE SIGNATURE

Nick Finley

Ada Shuman