

**MORGAN COUNTY COMMISSIONERS
RIECKER BUILDING**

The Board of Morgan County Commissioners met in their offices Monday, January 14, 2019.
The meeting was called to order at 8:30am with the pledge of allegiance to the flag.

Adam Shriver, President
Mike Reed, Vice- President
Tom Bragg, Member

19-010- Motion by Mr. Reed and seconded by Mr. Bragg to approve the minutes of January 7, 2019.
Mr. Shriver yea Mr. Reed yea Mr. Bragg yea Motion Carried

*Commissioners joined Tammy Morrow to look at office space.

Vicki Quesinberry, Job and Family Services

-Mandated Share: The mandated share for State Fiscal Year 2019 is \$41,864.00. January 2019: \$3,488.67
-Phone/Fax issues

Steve Hook, Engineer

*Motion made last week (Mr. Shriver seconded this week.(19-005)

19-011- Motion by Mr. Reed and seconded by Mr. Shriver to accept all aggregate bids for Morgan County Engineer aggregate materials based upon the recommendation of Steve Hook.

Mr. Reed yea Mr. Shriver yea Mr. Bragg yea Motion Carried

19-012- Motion by Mr. Reed and seconded by Mr. Bragg to approve the following:

The following is a resolution 19-012 enacted by the Morgan County Commissioners of Morgan County, Ohio, hereinafter referred to as the Local Public Agency (LPA).

Section I- Project Description

Whereas, the (LPA/Ohio) has determined the need for the described project:

Guardrail upgrade and replacement project on various routes and sections in Morgan County. Funded through the County Engineers Association of Ohio (CEAO) program.

Now Therefore, be it ordained by the Morgan County Commissioners of Morgan County, Ohio

Section II-Consent Statement

Being in the public interest, the LPA gives consent to the Director of Transportation to complete the above described project as detailed in the LPA-ODOT-Let Agreement entered into between the parties, if applicable.

Section III-Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the development and construction of the above described project and shall enter into a LPA Federal ODOT Let Project Agreement, if applicable, as well as any other agreements necessary to develop and construct the Project.

The County does hereby propose to assume and contribute the entire cost and expense of the improvement, less the amount of Federal Aid Funds set aside by the Director of Transportation for financing this improvement from funds

allocated by the Federal Highway Administration, U.S. Department of Transportation, and further, the County agrees to bear one hundred percent (100%) of the cost of the following items:

- 1) Rights-of-Way*
- 2) All costs for added construction items generating extra work contracts under Ohio laws, unless performance is approved by the State of Ohio and Federal Highway Administration before work is authorized.*

The LPA further agrees to pay 100% of the cost of those features requested by the LPA which are determined by the State and Federal Highway Administration by the unnecessary for the Project.

The LPA further agrees that change orders and extra work contracts required to fulfill the construction contracts shall be processed as needed. The State shall not approve a change order or extra work contract until it first gives notice, in writing, to the LPA. The LPA shall contribute its share of the cost of these items in accordance with other sections herein.

The LPA agrees that if Federal Funds are used to pay the cost of any consultant contract, the LPA shall comply with 23 CFR 172 in the selection of its consultant and administration of the consultant contract. Further the LPA agrees to incorporate ODOT's "Specifications for Consulting Services" as a contract document in all of its consultant contracts. The LPA agrees to require, as a scope of services clause, that all plans prepared by the consultant must conform to ODOT's current design standards that the consultant shall be responsible for ongoing consultant involvement during the construction phase of this Project. The LPA agrees to include a completion schedule acceptable to ODOT and to assist ODOT in rating the consultant's performance through ODOT's Consultant Evaluation System.

Section IV-Authority to Sign

The LPA hereby authorizes The County Engineer of said Board of County Commissioners to enter and execute contracts with the Director of Transportation which are necessary to develop plans for and to preliminary engineering phase of the Project.

Upon request of ODOT, the County Engineer is also empowered to execute any appropriate documents to affect the assignment of all rights, title, and interests of the Board of County Commissioners to ODOT arising from any agreement with its consultant in order to allow ODOT to direct additional corrective work, recover damages due to errors or omissions, and to exercise all other contractual rights and remedies afforded by law or equity.

Section V-Utilities and Right-of-Way Statement

The LPA agrees that all right-of-way required for the described project will be accepted and/or made available in accordance with current State and Federal regulations. The LPA also understands that right-of-way costs include eligible utility costs.

The LPA agrees that all utility accommodation, relocation and reimbursement will comply with the current provisions of 23 CFR 645 and ODOT Utilities Manual.

Section VI-Maintenance

Upon completion of the Project, and unless otherwise agreed, the LPA shall: (1) provide adequate maintenance for the Project in accordance with all applicable State and Federal law, including, but not limited to, Title 23, U.S.C., Section 116; (2) provide ample financial provisions, as necessary, for the maintenance of the Project; (3) maintain the right-of-way, keeping it free of obstructions; and (4) hold said right-of-way in trust for public highway purposes.

Section VII-Emergency Measure

The Resolution #19-012 is hereby declared to be an emergency measure to expedite the highway project and to promote safety. Following appropriate legislative action, it shall take effect and be in force immediately upon its passage and approval, otherwise it shall take effect and be in force from and after the earliest period allowed by law.
Mr. Shriver yea Mr. Reed yea Mr. Bragg yea Motion Carried

Rick Fox, Concerned Citizen

-Discussed places in town to display service flags currently located at the legion. The commissioners mentioned the grove. Mr. Fox said he would look into it. They also suggested the Malta Village Memorial Park.

Justin Feltner, McGohan Braybender

-Discussed the possibility of the commissioners shopping insurance agents. The commissioners explained they have been dealing with the same agent for some time now. Mr. Feltner noted he plans to stay in touch in case anything changes.

Becky Thompson, Dog Warden

-Submitted report-filed

2018 APPOINTMENTS & RE-EMPLOYMENTS

19-013- Motion by Mr. Reed seconded by Mr. Bragg to nominate Mr. Adam Shriver as President of the Morgan County Board of Commissioners for calendar year 2019.

Mr. Shriver yea Mr. Reed yea Mr. Bragg yea Motion Carried

19-014- Motion by Mr. Shriver and seconded by Mr. Bragg to nominate Mr. Mike Reed for Vice-President of the Morgan County Board of Commissioners for the calendar year 2019.

Mr. Shriver yea Mr. Reed yea Mr. Bragg yea Motion Carried

19-015- Motion by Mr. Shriver and seconded by Mr. Bragg to nominate Mr. Mike Reed for Morgan County as voting member for CCAO Board Annual Conference for the calendar year 2019.

Mr. Shriver yea Mr. Reed yea Mr. Bragg yea Motion Carried

19-016- Motion by Mr. Reed seconded by Mr. Bragg to nominate Mr. Adam Shriver as alternate for Morgan County CCAO Board. for the calendar year 2019

Mr. Shriver yea Mr. Reed yea Mr. Bragg yea Motion Carried

19-017- Motion by Mr. Bragg and seconded by Mr. Reed to reemploy Jim Barnhart as Courthouse Maintenance/Custodian for the year 2019.

Mr. Shriver yea Mr. Reed yea Mr. Bragg yea Motion Carried

19-018- Motion by Mr. Reed seconded by Mr. Bragg to reemploy Mrs. Becky Thompson as Dog Warden and Nick Finley as Deputy Dog Warden for the year of 2019.

Mr. Shriver yea Mr. Reed yea Mr. Bragg yea Motion Carried

19-019- Motion by Mr. Bragg and seconded by Mr. Reed to appoint the commissioners to the following boards for the calendar year 2019:

Adam Shiver: Family and Children First Council
Buckeye Hills Development District Board
Buckeye Hills-Hocking Valley Executive Committee
Area on Aging
Council on Aging

Mike Reed: Muskingum Watershed Conservancy Board
Washington-Morgan County Community Action Board
District Advisory Council
Worker's Compensation Committee

Tom Bragg: Buckeye Joint County Insurance Council
EMA Mitigation Planning
United Way
Southeastern Ohio Joint Jail Board

All three Commissioners serve on the following boards:

EMA Terrorism Committee
Southeast Ohio Solid Waste Committee
Workforce Investment Board, Council of Government
Morgan County Planning Commission
LEPC
Morgan County Community Improvement Corporation

Mr. Shriver yea Mr. Reed yea Mr. Bragg yea Motion Carried

19-020- Motion by Mr. Reed seconded by Mr. Bragg to approve .50 cents per mile reimbursement rate for Morgan County employees using personal vehicles for Morgan County business for the year of 2019.

Mr. Shriver yea Mr. Reed yea Mr. Bragg yea Motion Carried

19-021- Motion by Mr. Bragg and seconded by Mr. Reed to reemploy Mr. John Wilt as EMA Director for the year of 2019.

Mr. Shriver yea Mr. Reed yea Mr. Bragg yea Motion Carried

19-022- Motion by Mr. Reed seconded by Mr. Bragg to reemploy Mrs. Sheila Welch as Commissioner's Clerk for the year of 2019.

Mr. Shriver yea Mr. Reed yea Mr. Bragg yea Motion Carried

19-023- Motion by Mr. Reed and seconded by Mr. Bragg to establish office hours for regular session commissioners meetings for Mondays 8:30am-4:00pm unless a holiday falls on Monday in which case the commissioners meeting would fall on Tuesday.

Mr. Shriver yea Mr. Reed yea Mr. Bragg yea Motion Carried

19-024- Motion by Mr. Bragg and seconded by Mr. Reed to set public comments during commissioners meetings to 10 minutes.

Mr. Shriver yea Mr. Reed yea Mr. Bragg yea Motion Carried

19-025- Motion by Mr. Bragg and seconded by Mr. Reed to reemploy Mrs. Shannon Wells as Prevailing Wage Officer for the calendar year of 2019.

Mr. Shriver yea Mr. Reed yea Mr. Bragg yea Motion Carried

19-026- Motion by Mr. Reed and seconded by Mr. Bragg to reemploy Alan Eltringham as Morgan County Riecker Maintenance/Custodian for the calendar year of 2019.

Mr. Shriver yea Mr. Reed yea Mr. Bragg yea Motion Carried

19-027- . Motion by Mr. Bragg and seconded by Mr. Reed to allow Engineer Hook to perform duties over county roads in 2019.

Mr. Shriver yea Mr. Reed yea Mr. Bragg yea Motion Carried

19-028- Motion by Mr. Reed and seconded by Mr. Bragg to approve the following:

WHEREAS, The Board of County Commissioners has decided that the health, welfare, and safety of the people of Morgan County can best and most efficiently be served by the “Force Account” in matters pertaining to maintenance, repair, construction, and reconstruction of Morgan County roads, bridges, culverts,; and,

THEREFORE, BE IT RESOLVED, that the Board of County Commissioners, Morgan County, Ohio, does hereby authorize Stevan Hook, Morgan County Engineer to use the existing county employee forces and proceed by “Force Account” as outlined in Section 5543.19 of the Ohio Revised Code, in the maintenance, repairs, construction of roads, bridges, and culverts in Morgan County during the year 2019; and,

BE IT FURTHER RESOLVED, that the Morgan County Commissioners reserve unto themselves the right and authority to make all purchases of material and equipment required in the maintenance, repairs, construction of roads, bridges, and culverts in Morgan County during the year 2019, except that as the Board may from time to time by resolution designate such purchasing to Stevan Hook, Morgan County Engineer; and,

WHEREAS, the Ohio Revised Code Section 153.64, 4931, 4933, provide to the Board of County Commissioners, the authority to control the installation and placement of any public utilities within the dedicated public right-of-ways of all County maintained highways; and,

WHEREAS, the Ohio Revised Code Section 5589 and 5543 provides to the Board of County Commissioners, the authority to control any digging and excavating on or along a County maintained highway; and for the placement of a private driveway approach to a County maintained highway; and,

WHEREAS, the Ohio Revised Code Section 4513.34 provides to the Board of County Commissioners, the authority to permit oversize and overweight vehicles using County maintained highways.

THEREFORE, BE IT RESOLVED that the Board of County Commissioners, Morgan County, Ohio, does, hereby authorize Stevan Hook, Morgan County Engineer to develop and administer permits for the above described activities within County road right-of-ways and to keep said permits with the permanent road records of Morgan County.

Mr. Shriver yea Mr. Reed yea Mr. Bragg yea Motion Carried

Mark Howdysell, Prosecutor

-Discussed an individual who is potentially looking for local property to purchase for a business. The commissioners discussed the subject in great length with Mr. Howdysell. They explained to him they have questions on allowing the purchase to have place. Mr. Howdysell plans to look up information on the possible

buyer and also about selling buildings and property since the building is owned by one government entity and the property by another

Wendy Gorrell, MCDD

Ms. Gorrell discussed with the commissioners the situation of interest and the selling of the MCDD building.

19-029- Motion by Mr. Bragg and seconded by Mr. Reed to appoint Ms. Jennifer Ponchak to the MCDD Board for a term beginning January 2019 and ending December 31, 2022.

Mr. Shriver yea Mr. Reed yea Mr. Bragg yea Motion Carried

Shannon Wells, Development Office

- Transit-Interviews were held for a mechanic. New route changes effective today: reducing county from 5 trips to 3 and introducing Zanesville, Marietta and Athens weekly trips in the next couple of weeks.
- Bristol Waterline-Project has started . Five homeowners participating in the grant at this point.
- Malta 3rd Street Bid-Repair work still needing addressed by Shelly and Sands. Will wait until Spring. Engineer has asked S&S to confirm with a letter and there is a bond for insurance to secure the job.
- Recycling-complaint on Riecker trailer. Can't access it because parked cars are blocking it on both sides.
- Opera House-Progress meeting was held. Some foundation work in the basement dirt floor area has been completed, also the balcony plaster, electrical and drywall work are next steps. The theater may close for a couple of weeks to complete.
- Roundabout-1st payment towards roundabout loan made of \$45,366.35. 2nd payment on loan will be for around \$100,00. Cannot process until ODOT Columbus provides proof of payments were made to Shelly and Sands.
- Septics-All septic contracts for the year are now complete Will begin more septics in Spring.
- CHIP-Pre-construction mtg. tomorrow at Steve Anderson for restroom rehab.

19-030- Motion by Mr. Bragg and seconded by Mr. Reed to approve the following:

A resolution authorizing the Morgan County Commissioners to apply for, accept, and enter into a water pollution control loan fund agreement on behalf of the county of Morgan for the repair and replacement of home sewage treatment systems:

Whereas, the County of Morgan seeks to repair and/or replacement of failing home sewage treatment systems; and

Whereas, the County of Morgan intends to apply for Water Pollution Loan Fund (WPCLF) for the repair and /or replacement of failing home sewage treatment systems; and

Whereas, the Ohio Water Pollution Control Loan Fund requires the government authority to pass legislation for application of a loan and the execution of a WPCLF loan agreement; now therefore.

Be it Resolved by the Board of County Commissioners of Morgan County, Ohio:

Section 1- That the President of Morgan County Commissioners be and is hereby authorized to apply for a WPCLF loan, sign all documents for and enter into a Water Pollution Control Loan Fund with the Ohio Environmental Protection Agency for the repair and/or replacement of failing home sewage treatment systems on behalf of the County of Morgan, Ohio.

Section 2. That is resolution shall take effect and be in force from and after the earliest period allowed by law.

Mr. Shriver yea Mr. Reed yea Mr. Bragg yea Motion Carried

Jeff Babcock, IT Administrator

- The issue of external calls not being forwarded to the correct voicemail account was resolved. A software switch was causing all external calls to be picked up by the attendant station's voicemail. Overriding this switch causes external calls to go to the correct voicemail box.

A new problem with the phone switch has been identified. Single-line telephones are going in and out of service. This is likely the cause of a faulty single-line interface card in the phone switch. The County does not have any spare single-line interface cards to fix the problem. Until the card is replaced, fax machines will be out of service.

The County received clarification from CenturyLink on the new PRI agreement. The new PRI agreement will lower the cost of a couple of line items of the bill by a total of approximately \$50 each month.

An issue has been identified while adding County e-mail accounts to Android phones. This issue only affects certain accounts. A work-around has been identified to add a County e-mail using the Outlook mail application on Android phones. Further troubleshooting is on-going.

The IT Director met with the County's Spectrum representative to discuss the status of various infrastructure upgrade projects. One item of note from Spectrum, they are now able to provide Office 365 and end-point security services through a company called Navisite.

TRANSFERS, THEN & NOWS, SUPPLEMENTAL APPROPRIATIONS & UTILITY APPLICATIONS

19-031- Motion by Mr. Bragg and seconded by Mr. Reed to approve grant funded line items four court systems.

Mr. Reed yea, Mr. Shriver yea Mr. Bragg yea, Motion Carried

19-032- Motion by Mr. Reed and seconded by Mr. Bragg to approve the following then and now resolutions:

Barrett Brothers-Fund 001	\$550.00
Morris Hardware Fund 001	\$64.22
DJH Fund 100	\$719.96
Montgomery County Coroner Fund 001	\$1200.00
Miller Huck Funeral Horner Fund 001	\$150.00

Morgan County Commissioners Fund 005	\$670.79
ITech Fund 001	\$190.00
TPI Fund 014	\$451.05
TPI Fund 014	\$105.42
Sanitary Linen Fund 001	\$510.90
ODH Fund 001	\$412.06
Ables Fund 001	\$712.46

Mr. Reed yea, Mr. Shriver yea Bragg yea, Motion Carried

19-033- Motion by Mr. Bragg and seconded by Mr. Reed to approve the following then and now resolutions

Great American Financial	004-0004-309.02	\$79.92
Delille Oxygen	004-0004-309.02	\$593.35
Sherlock Oil	004-0004-309.02	\$1969.00
Ace Equipment	004-0004-330.02	\$737.98
Mason Truck Sales	004-0004-330.02	\$993.61
Truck Sales and Service	004-0004-330.02	\$259.08
T&K Auto	004-0004-330.02	\$384.33
Centre Supply	004-0004-330.02	\$2221.60
IEH Auto	004-0004-330.02	\$2024.99
Greueys Fuel	004-0004-330.00	\$8488.70
Peoples Bank	004-0004-304.01	\$26,786.55
Sergeant Stone	004-0004-330.00	\$10,453.07

Mr. Reed yea, Mr. Shriver yea Mr. Bragg yea, Motion Carried

19-034- Motion by Mr. Reed and seconded by Mr. Bragg to approve the following:

<u>Line Item</u>	<u>Account Number</u>	<u>Amount</u>
Salary, Program Coordinator	057-2019-5102.00	\$58,240.00
PERS, Program Coordinator	057-2019-5367.00	\$8153.60
Medicare, Program Coordinator	057-2019-5368.00	\$844.48
Worker's Comp., Program Coordinator	057-2019-5369.00	\$1747.20
Health Insurance	057-2019-5365.00	\$30830.72
General Operating Expenses	057-2019-5303.00	\$-0- (bal:\$9223.09)
Equipment	057-2019-5304.00	\$-0- (bal-\$7750.50)
Program Expenses	057-2019-5309.00	<u>\$-0- (bal-\$10000.00)</u>
		\$99,816.00+\$26,973.59=
		\$126,789.59

Mr. Reed yea, Mr. Shriver yea Mr. Bragg yea, Motion Carried

19-035- Motion by Mr. Bragg and seconded by Mr. Reed to approve the following vouchers:

Lake Erie Interlock	\$150.00
Premier Biotech	\$463.42
Staples	\$17.46
Crystal Spring	\$20.00
Poynters	\$13.50

MBH	\$25.00
County Court	\$85.34
Robert Christie	\$284.62
Treasurer of State	\$120.00
Matthew Bender	\$270.31
Matthew Mollica	\$277.00
Beau Cross	\$329.00
John Christie	\$574.00
William Creighton	\$636.00
Keith Melvin	\$202.00

Mr. Reed yea, Mr. Shriver yea Mr. Bragg yea, Motion Carried

19-036- Motion by Mr. Reed and seconded by Mr. Bragg to approve the following:

Salary	\$45,759.00
PERS County Portion	\$6,411.26
Medicare County Portion	\$663.51
Workman's Comp.	\$1,372.77
General Operating Expenses	\$0.00
Program Expenses	<u>\$53,910.46</u>
	\$108,117.00

19-037- Motion by Mr. Bragg and seconded by Mr. Reed to transfer \$2500.00 from our materials account (k12) 004-0004-330.00 and place into unemployment account 004-0004-369.01. *See Attached*

Mr. Reed yea, Mr. Shriver yea Mr. Bragg yea, Motion Carried

19-038- Motion by Mr. Shriver and seconded by Mr. Bragg to approve payment of bills. *See attached*

Mr. Reed yea, Mr. Shriver yea Mr. Bragg yea, Motion Carried

19-039- Motion by Mr. Vanhorn and second by Mr. Reed to adjourn the commissioners meeting at 4:00pm.

Mr. Reed yea, Mr. Shriver yea Mr. Bragg yea, Motion Carried

Adam Shriver, President

Mike Reed, Vice-President

Tom Bragg , Member

Sheila Welch, Clerk

