

**MORGAN COUNTY COMMISSIONERS
RIECKER BUILDING**

The Board of Morgan County Commissioners met in their office Tuesday, May 26, 2020. The meeting was called to order at 8:30am with the pledge of allegiance to the flag.

Adam Shriver, President
Tom Bragg, Vice-President
Mike Reed, Member

*Mr. Richard Welsh sat in on the commissioner meeting from 8:00am until 10:00am.
*Due to COVID-19, the commissioner's meetings are currently being streamed through Facebook's Morgan County Commissioner Webpage.

20-213- Motion by Mr. Reed and seconded by Mr. Bragg to approve the minutes of May 18, 2020.

Mr. Shriver yea Mr. Bragg yea Mr. Reed yea Motion Carried

Steve Hook, Engineer; Clayton McCoy, Deputy Engineer

20-214- Motion by Mr. Bragg and seconded by Mr. Shriver to enter into a contract for George S. Igel Company to repair slip on County Road 2 South of Stockport with 75% paid for by FEMA Project# 45569 and 25% paid for by the state.

Mr. Shriver yea Mr. Bragg yea Mr. Reed yea Motion Carried

20-215- Motion by Mr. Reed and seconded by Mr. Bragg to proceed and advertise projects County Road 16 (Buck Run Road)-FEMA Project# 45565 and County Road 47 (Brandeberry Road)- FEMA Project# 45564.

Mr. Shriver yea Mr. Bragg yea Mr. Reed yea Motion Carried

Jeff McInturf, Surveyor

-Discussed the potential closing of Township Road 272.

John Wilt, EMA

- MORGAN COUNTY IS TIED FOR THE LEAST NUMBER OF CONFIRMED CASES OF COVID19 IN THE STATE. WE HAVE HAD 5 CONFIRMED CASES, ALL RECOVERED, NO HOSPITALIZATIONS, NO DEATHS.
- Continue working with townships on Public Assistance grants from 2018, 2019.
- Continue working with contractor regarding mitigation plan update.
- LEPC Functional exercise is on hold –still- we are still waiting on guidance from the State Emergency Response Commission, most likely will postpone the exercise until early fall.
- Ceased Unified Command calls each Monday at 9:50 a.m. for various officials and agencies after discussion with Morgan County Health Department.
- Coordinating on near constant basis with MCHD re: PPE supplies and messaging, etc.

- Ohio Emergency Operations Center coordination calls M, W, F at 1300 hours.
- Southeast Ohio EMA Coordination calls Thursdays at 1300 hours.
- Region 7 & 8 Homeland Security Coordination calls Tuesdays at 1100 hours.
- Southeast Ohio Health Care Coalition calls Tuesdays at 1200 hours.
- Working on Homeland Security Region 8 Mass Fatality planning with Region partners and consultant.
- Advised Ohio EMA Grants office to submit disposition paperwork to FEMA Region 5 office for 2004 Ford F350.
- Have been distributing procedure masks for County offices, will continue to do so.
- Received total of 7 infrared, no-touch thermometers for scanning. Have assigned two to Sheriff, one to Health, one to JFS.
- Ohio EMA has been pushing out PPE supplies on a somewhat regular basis, which will continue. These are all going to the Health Department currently.
- Working with Recovery Branch of Ohio EMA and FEMA regarding PA grant. The application period remains open and I will be gathering information from other County entities to determine what Morgan County will be applying for. *The biggest question is what expenses will be submitted for PA, as other sources, such as local government CARES act money become available and may pay higher percentage.*
- ***EMA received a stock of cloth masks for distribution to local government officials and employees- free of charge. Sent out survey to each township and village last Tuesday- only 7 of 18 have replied. Sent out again yesterday. Distribution will commence today for those who have responded.***
- EMA office will transition to a modified lockdown with exterior door open, but interior door secured. Signage will advise people to call my cell phone or knock loudly on door.

Heidi Burns, Job and Family Services

- Discussed protocol for clients who refuse to wear a mask when building reopens.
 - Safety issues regarding a citizen at the building that might occur when building reopens.
 - State unemployment rate 16.8% (May 22) March was 5.8% and April was 4.1%.
 - Pandemic EBT for school children update. Cards will go out to eligible children soon.
 - Janitorial person was hired for Reicker Building and will begin on June 1, 2020.
- *Note-The doors of the Reicker Building will be open to the public beginning June 1, 2020.

Linda Sheets, Senior Citizens

- Submitted bills
- Discussed protocol when workers begin working in seniors homes.

Shannon Wells, Development Office

- Discussed a new position (Mobility Manager) for Development Office. *See attachment A*

Elaine Flesher, Health Department

- Discussed different grants that the Health Department are working to get approved.
- Becky Aber's (current Administrator) last day will be June 5, 2020. The new Administrator (Carrie Lang) is starting today. In addition, a new nurse has been hired, Ms. Melissa Norris.
- Ms. Flesher asked when the work on the Health Department will begin. The commissioners pointed her in the direction of Shannon Wells at the Development Office.
- Ms. Flesher is also looking for a new person (in light of COVID-19) to clean and perform maintenance issues. The commissioners said they would check with getting part-time help from Job and Family Services.
- The commissioners noted that if the Health Department doesn't get their levy passed this year with COVID-19, there may not be another chance. It was also stated that the DAC needs to meet.

Becky Thompson, Dog Warden

- Submitted report-filed

Shannon Wells, Development Office

20-216- Motion by Mr. Reed and seconded by Mr. Bragg to approve the following:
Morgan County is a public body. The Morgan County Commissioners would like to participate in the Ohio Mobility Management Program for Calendar Year 2021 that is funded through the Specialized Transportation Program (Section 5310 Program).

There are no known non-profit organizations readily available in the county to provide the service.

Morgan County is not included in any Metropolitan Planning Organizations (MPOs).

Mr. Shriver yea Mr. Bragg yea Mr. Reed yea Motion Carried

20-217- Motion by Mr. Bragg and seconded by Mr. Shriver to allow Advanced GeoServices to submit an updated Correction Measures Plan to Ohio EPA on behalf Gould and Morgan County Commissioners.

Mr. Shriver yea Mr. Bragg yea Mr. Reed yea Motion Carried

20-218- Motion by Mr. Reed and seconded by Mr. Bragg to extend special pay for transit drivers for the week of May 26-29th.

Mr. Shriver yea Mr. Bragg yea Mr. Reed yea Motion Carried

Jeff Babcock, It Administrator

-On Wednesday, 20 May 2020, a power outage struck the McConnelsville area at about 12:00 noon. The outage was caused by environmental factors and lasted approximately 2 hours. Once power was restored, it was discovered that the Engineer's clerk had lost the monitor on her computer. Also, one firewall at the Courthouse has a bad BIOS battery. Additionally, the time clock for Public Transit failed to boot up following the outage. Finally, there were a couple of minor server configuration issues in the Engineer's office and County Court.

Spectrum came to the Riecker Building on 26 May 2020 to install a second Internet line for the Auditor and Treasurer's offices. The Internet connection was installed with no problems.

Transfers, Then & Nows, Supplemental Appropriations & Utility Applications

20-219- Motion by Mr. Bragg and seconded by Mr. Shriver to approve the following:

Please find herein 2020 supplemental appropriation as adopted by the DD Board on April 29, 2020.

Fund 020 (Family & Children First):

Fund 020 contracts expenditures \$50,000.00

Fund 020 contracts expenditures \$50,000.00

Fund 017 (General Fund):

Fund 017 contracts and expenditures \$50,000.00

Mr. Shriver yea Mr. Bragg yea Mr. Reed yea Motion Carried

20-220-Motion by Mr. Bragg and seconded by Mr. Reed to approve payment of bills. *See attached*

Mr. Shriver yea Mr. Bragg yea, Mr. Reed yea Motion Carried

*Note: The commissioner meeting will continue in recess until further notice because of the Coronavirus.

Adam Shriver, President

Tom Bragg, Vice-President

Mike Reed, Member

Sheila Welch, Clerk

Attachment A:

Job Description

Position: Mobility Manager

Location: Morgan County, Ohio

Summary: The mobility manager reports directly to the Director of the Morgan County Development Office. The primary responsibility will be to coordinate all local and regional transportation providers and connect the general population with transportation information and options. The position will also play a vital role in the development of various transportation plans for related future projects in the community.

Essential Duties and Responsibilities:

- Develop, write, and update the county coordinated transportation plan.
- Develop, write, and update an alternative transportation plan.
- Speak to various groups on transportation services available.
- Develop and distribute transportation material (brochures, flyers, etc.).
- Market transportation services available where possible (booth at fair or other events).
- Create and strengthen relationships with transportation providers locally and regionally.
- Participate in transportation meetings locally or regionally.
- Organize and lead local transportation advisory committee meetings.
- Conduct outreach to research unmet transportation needs in the community.
- Research transportation funding sources.
- Identify strategies to eliminate service gaps.
- Other duties as assigned.

Qualifications – to perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Computer literacy skills to assist in the development of transportation resource information
- Oral and written communication skills necessary to conduct transportation out-reach activity directed at community providers
- Public speaking skills to conduct presentations
- Communication skills for working with clients, referral services and coordination with other transportation agencies
- Ability to handle multiple projects and set priorities
- Customer services problem-solving skills
- Project organization skills

Education and/or Experience – Minimum of two years of transportation, human services case management and planning activities, knowledge of transportation and human resources in community or bachelor's degree in transportation, community planning, business or related field

Cont.

or a combination of education, training and experience that results in demonstrated competency to perform the work may be submitted.

Other Skills and Abilities – One of the strongest attributes an employee must possess is the ability to get along with fellow employees and customers of the transportation system within Morgan County. We are all on the same team and our success depends on our support of one another.

Job Type: Full-time

Salary: \$35,000.00 to \$40,000.00 /year based on experience

Experience preferred but not required (two years):

- Human Services Case Management
- Public Speaking
- Computer Literacy
- Customer Service
- Plan writing

Education:

- High School Diploma (required)
- College degree in related field (preferred)

Required travel:

- 25% (Required)

Benefits:

- Health insurance
- Dental insurance
- Vision insurance
- PERS
- Vacation/Sick time

Schedule:

- Monday to Friday
- Day shift

